

**BOARD OF ADJUSTMENT/PLANNING COMMISSION
CITY OF LAKE SHORE
LAKE SHORE CITY HALL
MINUTES
MARCH 11, 2024
9:00 AM**

Commission Members in attendance: Commission Chair Jim Woll, Sean Weldon, TJ Graber; Pat Hastings and Kevin Egan; Council Liaison John Terwilliger; City Zoning Administrator Teri Hastings; City Clerk Laura Fussy; Alternate Dave Reigert was in the audience; Absent were City Engineer Joe Dubel; PJ Smith and Alex Kuhn. A quorum was present, and the Commission was competent to conduct business. There was 1 person in the audience.

Commission Chair Jim Woll called the meeting to order at 9:03 a.m. Welcomed Kevin Egan, TJ Graber and Dave Reigert. He also welcomed the new City Clerk Laura Fussy.

Approval of the January 8, 2024, Regular Meeting Minutes – MOTION BY KEVIN EGAN AND SECONDED BY SEAN WELDON TO APPROVE THE MINUTES FOR THE JANUARY 8, 2024, BOARD OF ADJUSTMENT/PLANNING COMMISSION AS PRESENTED. MOTION PASSED.

PUBLIC HEARING –

Ordinance Amendment-24-01; Bluff Setback - The Planning Commission will be considering an ordinance amendment. The purpose and intent of this Ordinance is to amend the City of Lake Shore City Code, Chapter IV Section 17.2 and Section 18.1.1 as it relates to bluff setbacks.

The following documents became part of the record – Notice of publication of public hearing and staff report. There was one inquiry asking for clarification regarding the amendment. The DNR has been notified of the proposed amendment and has verbally received conditional approval of the amendment.

Teri's staff report indicated the following: The ordinance amendment is attached that corrects the bluff setback for the R-2 District and the Waterfront Commercial District. The setback for the R-2 was inadvertently incorrect in the document presented to the Planning Commission, City Council and DNR; therefore, it needs to be corrected. The Waterfront Commercial District did not have a bluff setback from the previous ordinance approval in 2009. This amendment will add a bluff setback for the Waterfront Commercial District.

Jim Woll asked where we found this issue that was missed. Teri stated that an area land surveyor was the one who caught the issue and brought it to her attention.

There were no further concerns from the public or the Commission.

MOTION BY PAT HASTINGS AND SECONDED BY SEAN WELDON TO APPROVE ORDINANCE AMENDMENT 24-01 AS PRESENTED FOR THE BLUFF SETBACK. MOTION PASSED.

NEW BUSINESS – There was no new business.

OLD BUSINESS – There was no old business.

REPORTS

City Engineer Was not present.

Chair – Jim Woll - No report. Thanked Patti McDonald for her time here and all the work she has done for the City of Lake Shore.

Council Liaison – John Terwilliger had nothing to report.

Zoning Administrator – Teri Hastings brought up bills that are going through legislation that will preempt local zoning authority which include parking requirements and doing away with all parking requirements. Another issue was lot size and doing away of lot sizes. Teri brought up not knowing how it would affect the minimum lot size requirements on the lake per DNR requirements. These bills also included roads not to exceed 32ft width which would affect the city.

PUBLIC FORUM – There was no public forum.

MOTION BY SEAN WELDON AND SECONDED BY KEVIN EGAN TO ADJOURN THE BOARD OF ADJUSTMENT/PLANNING COMMISSION MEETING OF MARCH 11, 2024 @ 9:15 AM. MOTION PASSED.

Transcribed by Laura Fussy
Lake Shore City Clerk