

MINUTES
Regular Meeting of Lake Shore City Council
Thursday, March 28, 2024
6:00 PM Lake Shore City Hall

Acting Mayor John Terwilliger called the March 28, 2024, Regular City Council meeting to order at 6:00 p.m. The Pledge of Allegiance was recited. The council meeting was rescheduled from Monday, March 25, 2024 to Thursday, March 28, 2024 due to inclement weather.

Attendance: Acting Mayor John Terwilliger; Council Members: Darcy Peterson, Henry Cote and Wayne Anderson. City Attorney Dan Hawley; City Engineer Dave Reese; City Administrator/Planning Zoning Administrator Teri Hastings; Police Officer Mike Heldt; and City Clerk Laura Fussy & Patti McDonald were present. There were three people in the audience. A quorum was present, and the City Council was competent to conduct business.

APPROVAL OF MINUTES

MOTION BY WAYNE ANDERSON TO APPROVE THE FEBRUARY 26, 2024, REGULAR CITY COUNCIL MEETING MINUTES AS PRESENTED. HENRY COTE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

REPORTS

Police Report – Police Officer Mike Heldt

Incident Report – In February 2024 there were 50 incidents in the city. There were 24 traffic-related incidents and 26 were miscellaneous department activity.

February Fire Report – The Nisswa Fire Department fire report for February was included for review.

Mayor's Report – Andy Stewart was not present.

Clerk/Treasurer's Report – Laura Fussy

Financials – MOTION BY WAYNE ANDERSON TO APPROVE THE FEBRUARY FINANCIALS AS PRESENTED (CLAIM NUMBERS 41671 THRU 41727 AND NON-CHECK CLAIMS LISTED TO ATTACHED REPORT – TOTAL \$97,838.95). HENRY COTE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Pay Bills – MOTION BY WAYNE ANDERSON TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 41739 THRU 41800; AND CLAIMS 1325 THRU 1334 – TOTAL – \$95,086.13). HENRY COTE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

2024 Liquor Licenses – Bar Harbor and Zorbaz submitted the proper applications for renewal of their On-Sale, Off-Sale, Sunday Liquor and tobacco licenses. Lost Lake Lodge and Cowboy's submitted the proper applications for renewal of their On-Sale, Off-Sale, and Sunday Liquor. Sherwood North submitted the proper applications for renewal of their On-Sale and Sunday Liquor. Agate Lake Resort submitted the proper application for renewal of their On-Sale license. Chief Sundstrom completed the background checks and recommended approval of the renewal licenses. The six businesses have no outstanding balances owed to Cass County or the City.

MOTION BY HENRY COTE TO RENEW THE 2024 LIQUOR LICENSES FOR BAR HARBOR AND ZORBAZ FOR ON-SALE, OFF-SALE AND SUNDAY LIQUOR AND TOBACCO LICENSES; LOST

LAKE LODGE AND COWBOY'S FOR ON-SALE, OFF-SALE, AND SUNDAY LIQUOR; SHERWOOD NORTH FOR ON-SALE AND SUNDAY LIQUOR; AND AGATE LAKE RESORT FOR ON-SALE. DARCY PETERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Administrator/Planning & Zoning Administrator – Teri Hastings

Resolution 2024-03-01 – Adopting the resolution of the Bluff Setback. Teri stated in November the City Council passed the revised zoning ordinance but stated in two areas they still had the 30ft setback and this ordinance amendment adjusts to the corrected 50ft.

MOTION BY WAYNE ANDERSON TO APPROVE THE BLUFF SETBACK AS PRESENTED. HENRY COTE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

2024 Fire Contract – The proposed 2024 Nisswa Fire contract along with the summary amounts for other contracted entities was included in the council packet. Lake Shore's total contract amount for 2024 is \$96,477.00 with an additional \$4,924.00 for the Firemen's Relief Association. Lake Shore's share is 32.83% (31.67% in 2023) of the total cost of the Nisswa Fire Department budget. The contract amounts are based on the land and building values of each entity being served by the Nisswa Fire Department.

MOTION BY HENRY COTE TO APPROVE THE 2024 FIRE CONTRACT AS PRESENTED. DARCY PETERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

February Permit Summary – Teri included the January Planning Commission minutes and the February permit summary for review.

Wastewater/Road Committee – Wayne Anderson said the committee met on March 19, 2024 to conduct the yearly road tour. Dave and Emma from Widseth will update our CIP with the results of the tour.

Road/Wastewater Committee February 2024 minutes were included for review.

Wastewater Monthly Report – Pequot Lakes – The operations report for March was included for review.

Park and Recreation Committee – Henry Cote said there was not a Park and Recreation committee meeting for the month of March.

Trail 77 – BLACF – Grant Request/City of Lake Shore. The request is for \$95,000 for reimbursement for the Solomon Strategies Group - \$15,000, trail match cost of \$57,500 for the legacy grant and \$22,500 for the federal recreational trail grant match.

MOTION BY DARCY PETERSON TO APPROVE THE BLACF GRANT REQUEST AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Personnel – Wayne Anderson stated that we have relief in finding Patti McDonald's replacement.

City Attorney – Gammello - Pearson – Dan Hawley had nothing to report.

City Engineer – Widseth – Dave Reese had a couple things to report. Fritz Loven bridge update: We made it through the variance committee review with the state. We had several variance requests for state aid and are hoping to get a determination letter soon from the state aid engineer. Emma Clarke spoke about the bids out for the 2024 street/wastewater improvement projects. Widseth advertised for bid in the newspaper on March 20th and they are planning to open bids in-person on April 10th. After the bid is chosen, they will get contracts in place and the construction schedule will be determined shortly thereafter.

OLD BUSINESS – There was no old business.

NEW BUSINESS – Donation Request: Lakes Area Food Shelf. The Lakes Area Food Shelf requested a donation from the City of Lake Shore. Teri stated we have donated \$750 the past couple of years and is requesting another donation again this year for the same amount.

MOTION BY HENRY COTE TO APPROVE THE DONATION REQUEST FOR THE LAKES ARE FOOD SHELF AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

John Terwilliger brought up the closing of Nisswa’s recycling center and the impacts it may have on our recycling center. Teri stated that with Nisswa’s closing they passed an ordinance that their garbage haulers have to offer curbside recycling.

ANNOUNCEMENTS/PUBLIC FORUM –

Reminder – Board of Review – Tuesday, April 9, 2024, at 1:00 p.m. at City Hall.

Easter Egg Hunt – Saturday, March 30, 2024, at 11:00 a.m. Sharp, Fritz Loven Park for ages 0 to 10.

MOTION BY WAYNE ANDERSON TO ADJOURN THE MARCH 28, 2024, REGULAR CITY COUNCIL MEETING AT 6:18. PM. HENRY COTE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Laura Fussy
Lake Shore City Clerk