

MINUTES
Regular Meeting of Lake Shore City Council
Monday, December 19, 2011
6:30 PM Lake Shore City Hall

Mayor John Terwilliger called the December 19, 2011 Regular City Council meeting to order at 6:30 p.m. The pledge of allegiance was recited.

Roll Call: Mayor John Terwilliger. Council Members present: John Bukovich, Susan Amacher, Doug Miller and John Poston. City Attorney Steve Qualley; City Engineer Dave Reese; Police Chief Steve Sundstrom; City Administrator/Planning and Zoning Administrator Teri Hastings; Public Works Jim Thomes and City Clerk Patti McDonald were present. There were 10 people in the audience.

APPROVAL OF MINUTES

MOTION BY JOHN BUKOVICH TO APPROVE THE NOVEMBER 28, 2011 REGULAR CITY COUNCIL MINUTES AS PRESENTED. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

REPORTS

Police/Fire Report – Chief Steve Sundstrom

Quotes for New Squad – Replacing 2006 Tahoe – The 2006 Chevrolet Tahoe is up for replacement. It currently has almost 100,000 miles. We should still get decent resale value for the Tahoe. The resale would be put back into capital outlay.

This time Steve would like to go with the 2013 Ford Explorer Police Interceptor SUV. Orders are being taken now, but the Ford will not be available until early May. Steve received two quotes for this SUV.

Nelson Auto Center, Fergus Falls handles fleet vehicle pricing for State Contracts. Their Quote with options is \$27,365. Mills Ford had a quote of \$27,594 for the identical police package with the same options. Mills is approximately \$230 higher; however, Steve recommends that we go with the Mills Ford quote because it keeps our buying local, plus by the time you add in the cost of picking up the vehicle in Fergus Falls and gas costs, Mills would probably be less expensive.

MOTION BY JOHN BUKOVICH TO APPROVE THE PURCHASE OF THE 2013 FORD EXPLORER POLICE INTERCEPTOR SUV FROM MILLS MOTORS AT THE PRICE OF \$27,594. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Incident Report - From November 28, 2011 to December 18, 2011 there were 95 incidents in the City. There were 61 traffic-related incidents and 34 were miscellaneous department activity.

Mayor's Report– John Terwilliger - The Mayor asked about the price of a radar sign. Steve spoke with Nisswa and they are about \$4,000.00. Steve will have quotes this spring.

Clerk/Treasurer's Report – Patti McDonald

MOTION BY DOUG MILLER TO APPROVE THE FINANCIALS AS SUBMITTED. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Administrator/Planning & Zoning Administrator – Teri Hastings

Discuss and Approve 2012 Levy – The council is required to gather input and allow comments on the proposed levy and budget. There is additional revenue under assessments as only one Dettbarn property owner paid off their entire assessment. The total 2012 levy is \$772,514.

The Mayor asked where we are compared to last year. Teri said the levy was \$799,795 in 2011 and \$801,254.00 in 2010.

Discuss and Approve 2012 Budget – The total 2012 budget is \$829,561.

MOTION BY JOHN BUKOVICH TO ADOPT THE 2012 PROPERTY TAX LEVY OF \$772,514.00. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY JOHN BUKOVICH TO ADOPT THE 2012 CITY BUDGET AT \$829,561.00. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY

December Cass EDA Activity Report – The December Cass EDA Activity report was included for review.

November Permit Summary – Teri included the November permit summary for review. Susan asked if people are coming in for Planning and Zoning. Teri said that there have been two property owners in recently for variance information.

Wastewater/Road Committee – John Bukovich said that the meeting is Tuesday, December 20, 2011.

Park and Recreation Committee – John Poston said the committee didn't meet in December.

Environmental Committee – Doug Miller said that the Environmental committee has been working on the issue of water runoff near Sherwood Forest. Ron Faust said that Sherwood Forest Condominiums has changed leadership recently and are concerned about the runoff.

Sherwood Forest Access – Stormwater – Teri's staff report indicated and explained that the Environmental Committee has been working on addressing the stormwater that runs into Lake Margaret at the Sherwood Forest Access. There is considerable runoff generated from Lincoln Green Road. Elevations were taken by Kelly Condiff, Cass County Soil & Water Resources employee confirming the runoff problem. Ron Faust has contacted several landscape contractors that work with stormwater issues. A plan was presented to Heather Baird-DNR, Beth Hippert-Crow Wing Soils & Water Conservation District, Kelly Condiff – Cass County Soil & Water Conservation District, and Teri. The plan presented has 3 options of varying degrees of treatment of the stormwater. Option 3 is the most effective in containing the stormwater. At this point, each entity mentioned above along with the Lake Margaret Conservation Association and possibly the Gull Lake Chain of Lakes is willing to make a monetary contribution to complete the project. On behalf of the Environmental Committee authorization to spend up to \$5000.00 for the project is requested. There is \$60,000 in the Environmental Fund to support this project. This type of project is part of the Implementation Plan for Lake Margaret.

In addition, a workshop on raingardens is being planned with the idea participants would then help plant the raingardens at Sherwood Forest. Plants for the raingardens would be purchased from a wholesaler that the Soil & Water Conservation District uses to help reduce costs. Teri explained more on the workshops for ideas that will help the water quality in the lakes. Susan asked when Lake Margaret may come off of the impaired water list. Teri said that she has suggested to Earl North, Stakeholder Committee Chair that a meeting be set up with Joe Bischoff, the representative from Wenck, to discuss all of the activity that has been done so far and ask at what point the city can ask to have Lake Margaret removed from the impaired water list. Doug said that the primary reason the lake was on the impaired list was the phosphorus levels. He said that the level reduction will take some years, but they have sprayed for Curly Leaf Pond Weed, which seems to help the lake. John Bukovich asked how to get other portions of the chain sprayed for Curly Leaf. Doug said that they should get together to write a lake management plan as they did to start the process.

MOTION BY DOUG MILLER TO APPROVE THE EXPENSE OF UP TO \$5,000.00 TOWARDS THE PROJECT AT THE SHERWOOD FOREST ACCESS TO PREVENT THE STORMWATER RUNOFF INTO THE LAKE. WITH THE UNDERSTANDING THAT OTHER AGENCIES ARE

ALSO CONTRIBUTING TOWARD THE PROJECT. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Personnel – John Terwilliger/Susan Amacher – There was no personnel issues this month.

City Attorney – Gammello, Qualley & Pearson – Steve Qualley had nothing new to report. He had received a letter from Len Schweich with some changes to the Kirklin issue; however, nothing to report.

City Engineer – Widseth Smith Nolting – Dave Reese had nothing to report.

OLD BUSINESS

Approval of City Code – The Mayor said that the city code was reviewed last month. The changes that were requested were emailed to the council for review. The major change was to the road vacation process giving the city authorization to take action on road vacations rather than going to district court.

MOTION BY JOHN POSTON TO APPROVE THE CHANGES TO THE CITY CODE. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER TO APPROVE PUBLISHING AN ORDINANCE SUMMARY IN THE ECHO. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

NEW BUSINESS

Approval of Request for Proposal – Trail 77 Team – The Trail 77 Team has drafted a request for proposal; the proposal is comprehensive; from the planning process through construction. The city has received a \$3000 grant from the Initiative Foundation and the committee is planning on applying for planning dollars from Cass County Fund 73. Contact has been made with Cass County officials regarding an application for Fund 73 dollars. Trail 77 Team is recommending approval of the RFP and moving forward with the RFP. Teri said the group is excited about the project. John Poston praised the Trail 77 Team.

MOTION BY JOHN POSTON TO APPROVE THE REQUEST FOR PROPOSAL RECOMMENDED BY THE T77T. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED.

John Bukovich heard that a local business may be having a private party for New Years Eve. Patti contacted the State Liquor License Division and was told that no liquor can be served in an establishment without a license whether it's a private party or not. Steve Sundstrom will send the owner a letter telling them that this is not allowed.

ANNOUNCEMENTS/PUBLIC FORUM - Leadership Conference for Experienced and Newly Elected Officials – January 27-28, Brooklyn Center. Let Patti or Teri know if you are interested so you can get registered. The Mayor said if you haven't attended it is very informative.

MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 30171 THROUGH 30227 - TOTAL \$27,020.88). JOHN BUKOVICH SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY JOHN BUKOVICH TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF DECEMBER 19, 2011 AT 7:08 PM. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald
Lake Shore City Clerk