

**MINUTES**  
**Regular Meeting of Lake Shore City Council**  
**Monday, November 28, 2011**  
**7:00 PM Lake Shore City Hall**

Mayor John Terwilliger called the November 28, 2011 Regular City Council meeting to order at 7:02 p.m. The pledge of allegiance was recited.

**Roll Call:** Mayor John Terwilliger. Council Members present: John Bukovich, Susan Amacher, Doug Miller and John Poston. City Attorney Steve Qualley; City Engineer Dave Reese; Police Chief Steve Sundstrom; City Administrator/Planning and Zoning Administrator Teri Hastings; Public Works Jim Thomes and City Clerk Patti McDonald were present. There was one person in the audience.

**PUBLIC HEARING** – City Code – Steve Qualley said the reason the public hearing is required is a small change to the zoning portion relating to variances of the code book. The rest of the code book was updated to the revisions that were adopted over the years. There are a few more grammatical changes that city staff has requested. Teri gave the council some examples, i.e. the dog catcher fees were listed and should not be listed as a designated price; Teri said that the bow hunting ordinance is somewhat outdated and the personnel policy could be removed from the code book. The road vacation ordinance is being reviewed right now by the wastewater/road committee.

**APPROVAL OF MINUTES**

MOTION BY DOUG MILLER TO APPROVE THE OCTOBER 24, 2011 REGULAR CITY COUNCIL MINUTES AS PRESENTED. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**REPORTS**

**Police/Fire Report** – Chief Steve Sundstrom

Incident Report - From October 24, 2011 to November 27, 2011 there were 95 incidents in the City. There were 48 traffic-related incidents and 47 were miscellaneous department activity.

**Mayor's Report**– John Terwilliger had nothing to report.

**Clerk/Treasurer's Report** – Patti McDonald

MOTION BY DOUG MILLER TO APPROVE THE FINANCIALS AS SUBMITTED. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**City Administrator/Planning & Zoning Administrator** – Teri Hastings

Change December Council Meeting Date – The regular December 2011 City Council meeting falls on Monday, December 26<sup>th</sup> which is the observed Christmas holiday. Recommend rescheduling to Monday, December 19<sup>th</sup>, which is the scheduled Truth in Taxation hearing at 6:30 p.m. and in years past the council has met ½ hour early for holiday treats. City staff requested to close city hall on Friday, December 23<sup>rd</sup>; vacation or comp time will be used for this day.

MOTION BY JOHN BUKOVICH TO RESCHEDULE THE DECEMBER CITY COUNCIL MEETING TO MONDAY, DECEMBER 19, 2011. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY JOHN BUKOVICH TO AUTHORIZE CITY STAFF TO CLOSE CITY HALL ON DECEMBER 23, 2011 AND USE VACATION OR COMP TIME FOR TIME OFF. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

October Cass EDA Activity Report – The October Cass EDA Activity report was included for review.

October Permit Summary – The October permit summary was included for review.

**Wastewater/Road Committee** – John Bukovich reported that the committee didn't meet in November. Jim Thomes said he is getting some quotes to fix one of the lift stations.

**Park and Recreation Committee** – John Poston reported that the committee didn't meet in November. There was a trail meeting earlier in the day; they are moving forward with the process.

**Environmental Committee** – Doug Miller said that the committee met in November and the Stakeholder group considered asking the Environmental committee to take over the governance of that committee. Doug has concerns that the Stakeholder Committee is comprised of people beyond the city, so it would be difficult for the Environmental Committee to take on the role of the Stakeholder Committee. Teri Hastings said that Earl North shares the same concerns; she said that Joe Bischoff could be contacted to possibly get Lake Margaret off the impaired water list. Steve Qualley also said they are separate committee's.

Doug said that the committee is working on an interactive workshop to show how to use best practices to restore shoreline.

August Minutes – The August minutes were included for review.

**Personnel** – John Terwilliger/Susan Amacher – There was no personnel business for the month.

**City Attorney** – Gammello, Qualley & Pearson – Steve Qualley had nothing to report.

**City Engineer** – Widseth Smith Nolting – Dave Reese reported on Robinhood Bowl.

#### **OLD BUSINESS**

Robinhood Bowl – Dave Reese said that the meeting with Westwood, Teri Hastings and WSN regarding the drainage inlets went well; the castings of the storm drains that were discussed were fine with WSN and would be changed out in the spring. The city will pay for the castings and the homeowner will pay for the replanting of the hill.

**NEW BUSINESS** – John Bukovich asked about the 'for rent' signs that are along the road side. Teri said they are all for one resident. She said that typically the signs are removed and brought to city hall; she sends a letter out to the sign owner that the city has pulled the sign as it doesn't comply with the city sign ordinance and they can pick them up at city hall.

**ANNOUNCEMENTS/PUBLIC FORUM** - Reminder – Truth and Taxation Hearing December 19, 2011 @ 6:30 p.m.

**MOTION BY SUSAN AMACHER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 30102 THROUGH 30170 - TOTAL \$46,002.76). DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.**

**MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF NOVEMBER 28, 2011 AT 7:26 PM. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.**

Transcribed by Patti McDonald  
Lake Shore City Clerk