

MINUTES
Regular Meeting of Lake Shore City Council
Monday, August 22, 2011
7:00 PM Lake Shore City Hall

Mayor John Terwilliger called the August 22, 2011 Regular City Council meeting to order at 7:00 p.m. The pledge of allegiance was recited.

Roll Call: Mayor John Terwilliger. Council Members present: John Bukovich, Susan Amacher, Doug Miller and Lyle Kline; City Attorney Steve Qualley; City Engineer Dave Reese; Police Chief Steve Sundstrom; City Administrator/Planning and Zoning Administrator Teri Hastings; Public Works Jim Thomes and City Clerk Patti McDonald. There were 5 people in the audience.

APPROVAL OF MINUTES

MOTION BY SUSAN AMACHER TO APPROVE THE JULY 25, 2011 REGULAR CITY COUNCIL MINUTES AS PRESENTED. LYLE KLINE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

REPORTS

Police/Fire Report – Chief Steve Sundstrom

Incident Report - From July 25, 2011 to August 21, 2011 there were 243 incidents in the City. There were 145 traffic-related incidents and 98 were miscellaneous department activity.

Mayor's Report– John Terwilliger shared a thank you from the Nisswa/Lake Shore First Responders. On Wednesday he has to meet with Kirklin's attorney in Minneapolis.

Clerk/Treasurer's Report – Patti McDonald

MOTION BY DOUG MILLER TO APPROVE THE FINANCIALS AS SUBMITTED. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Administrator/Planning & Zoning Administrator – Teri Hastings

Change December City Council Meeting – The regular December 2011 City Council meeting falls on Monday, December 26th which is when the Christmas Day Holiday is observed (Christmas falls on a Sunday this year); therefore, the meeting will need to be rescheduled. Teri recommends rescheduling to Monday, December 19th.

MOTION BY DOUG MILLER TO RESCHEDULE THE DECEMBER COUNCIL MEETING TO MONDAY, DECEMBER 19, 2011. LYLE KLINE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Set and Announce Truth in Taxation Hearing Dates – The city needs to set the Truth in Taxation meeting dates for the 2012 levy and budget. Teri stated the Truth in Taxation hearing must be held after November 25th and before December 28th.

MOTION BY DOUG MILLER TO SET AND ANNOUNCE THE TRUTH AND TAXATION DATE AS MONDAY, DECEMBER 19TH AT 6:30 P.M. AT LAKE SHORE CITY HALL. JOHN BUKOVICH SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Adopt 2012 Preliminary Levy –

MOTION BY DOUG MILLER TO APPROVE AND CERTIFY TO CASS COUNTY THE 2012 PRELIMINARY LEVY AT \$775,834.00. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Adopt 2012 Preliminary Budget –

MOTION BY DOUG MILLER TO SET THE 2012 PRELIMINARY BUDGET AT \$829,561.00. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Local Board of Review – The City Council must determine if they wish to hold the Board of Review here at Lake Shore or opt out and have the county provide an alternative review meeting. Currently John Terwilliger (2013) and Susan Amacher (2014) are certified for the local board of appeals and equalization.

MOTION BY DOUG MILLER TO HOLD THE ANNUAL BOARD OF REVIEW AT LAKE SHORE CITY HALL. JOHN BUKOVICH SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

July Permit Summary – Teri included the July permit summary for review. Three new homes in July and so far in August there are two.

Wastewater/Road Committee – John Bukovich

Resolution Adopting Assessment for Dettbarn Road – Resolution 2011-08-01 adopting assessment for Dettbarn Road improvements of 2011.

MOTION BY SUSAN AMACHER TO ADOPT RESOLUTION 2011-08-01 SETTING THE ASSESSMENT FOR DETTBARN ROAD IMPROVEMENTS OF 2011. JOHN BUKOVICH SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Payment to Tri-City Paving – 2011 Road Projects – The majority of the punch list items have been successfully completed with the exception of some areas of turf establishment that have not come in fully, and finalization of the storm water retention area near the cul de sac on Dettbarn Road. The committee recommends to the City Council to reduce the retainage by approximately 50% (to \$4414.05) for the work that has been accepted, and hold the remainder until the punch list items are resolved.

MOTION BY JOHN BUKOVICH TO APPROVE THE RECOMMENDATION OF THE WASTEWATER/ROAD COMMITTEE TO PAY 50% OF THE RETAINAGE OF \$4,414.05. LYLE KLINE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Quotes for Nottingham Road and Allen-A-Dale Class V – With the remaining funds that were approved for Pohl Road there was an approximate balance of \$22,000.00 and the committee would like to use the funds to improve the south end of Nottingham Road and Allen-A-Dale. Jim received a quote from Rardin to haul 4 inches of compacted Class V on Nottingham and 3 inches of compacted crushed asphalt on Allen-A Dale. The estimate for both roads is \$9,500.00. Jim contacted the committee members and they approve the estimate from Rardin.

MOTION BY JOHN BUKOVICH TO ACCEPT THE \$9,500.00 QUOTE FROM RARDIN TO ADD 4 INCHES OF CLASS V TO THE SOUTH END OF NOTTINGHAM ROAD AND 3 INCHES OF COMPACTED CRUSHED ASPHALT TO ALLEN-A-DALE. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

July Minutes – The July minutes were included for review.

Park and Recreation Committee – Lyle Kline said the committee met in August, the committee recommends to proceed with the grant application. The Mayor graded the hill with his tractor. Lyle said the bathrooms were in bad shape when he checked the park and the weeds need to be taken care of.

Authorize to Proceed with Initiative Foundation Grant for Trail Planning –

MOTION BY LYLE KLINE TO AUTHORIZE TO PROCEED WITH THE INITIATIVE FOUNDATION GRANT FOR A MAXIMUM OF \$5,000.00 FOR TRAIL PLANNING. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

July Minutes – The July minutes were included for review.

Environmental Committee – Doug Miller wasn't able to attend the August meeting. He said that the shoreline tour that was held on August 9th went well. He said that the committee is working with a committee to spray for the Forest Tent Caterpillars in the problem areas of the city. The committee is sending information out to the residents from about Pebble Beach down to Schaefer's Point, which is the affected area this year. The spraying will happen next spring, so the committee has to get monetary commitment from the residents soon.

July Minutes – The July minutes were included for review.

Personnel – John Terwilliger/Susan Amacher

Annual Reviews – Teri Hastings and Patti McDonald – Susan Amacher reported that the personnel committee met with Teri Hastings and Patti McDonald for their annual review. Susan commended both for the outstanding job they do.

MOTION BY SUSAN AMACHER TO APPROVE PATTI MCDONALD'S REVIEW AND GRANT HER AN ADDITIONAL 12 HOURS OF VACATION AS SHE IS AT THE TOP OF HER STEP PAY SCALE. JOHN BUKOVICH SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY SUSAN AMACHER TO APPROVE TERI HASTINGS' REVIEW AND GRANT HER AN ADDITIONAL 8 HOURS OF VACATION AS SHE IS AT THE TOP OF HER STEP PAY SCALE AND AT THE MAX FOR ADDED VACATION HOURS AFTER THE 8 HOURS IN 2011. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Attorney – Gammello, Qualley & Pearson – Steve Qualley said that they are continuing to work on the city code. The Nottingham Road vacation was dismissed.

City Engineer – Widseth Smith Nolting – Dave Reese had nothing more to report.

OLD BUSINESS – There was not old business.

NEW BUSINESS – John Bukovich asked Chief Sundstrom about the Turner Towing fees paid out this month. Steve explained that the city would get the fees back if the city is awarded the vehicle. John Bukovich said that in years past the city had rented a storage garage if the vehicle has to be stored inside. The council agrees that Steve has that authority if needed.

DNR Public Access – The tentative date set is August 28th to close the access for one month. John Bukovich said that he is in contact with Wade Miller to get the date moved for the closing to the Tuesday after Labor Day. There are a lot of people that are not happy about the August closing date. Chuck Bergquist called Anderson Brothers and he was told the closing of the access was August 29th for 2 weeks. The Mayor will call Wade Miller to ask them to extend the closing to the Tuesday after Labor Day.

John Bukovich said that Susan Amacher won Best of Class in the Antique Boat Show at Bar Harbor this last Saturday in the class she was entered in. Congratulations Susan!

ANNOUNCEMENTS/PUBLIC FORUM

County Board Meeting at Lake Shore City Hall September 20th @ 6:00 p.m. – This meeting falls on the regularly scheduled Wastewater/Road committee meeting date; Jim will schedule the meeting on a alternate day if there is business to discuss.

Kris Kachel Driessen came before the City Council, she showed the council a bumper sticker that read 'Pray for Me – I drive County Road 77'. She said because of the bumper sticker campaign the city constructed Pebble Beach Road. She has walked over 200 miles on County Road 77 and she walks on the wide area of the shoulder. She has almost been hit two times because the cars are focusing on other things than the road. She is here to ask the council to construct a walking trail for the safety of the cities residents. The Mayor asked Kris to come to the County Board meeting at Lake Shore City Hall on September 20th as this topic will be on the agenda. Kris also had a concern with the condition of the bathrooms down at the park. She also picks up garbage as she walks to keep the city clean.

MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 29836 THROUGH 29911 - TOTAL \$38,664.63). SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY JOHN BUKOVICH TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF AUGUST 22, 2011 AT 7:43 PM. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald
Lake Shore City Clerk