

**MINUTES**  
**Regular Meeting of Lake Shore City Council**  
**Monday, April 25, 2016**  
**7:00 PM Lake Shore City Hall**

Mayor John Poston called the April 25, 2016 Regular City Council meeting to order at 7:00 p.m. The pledge of allegiance was recited.

**Roll Call:** Mayor John Poston. Council Members present: Earl North, John Terwilliger, Krista Knudsen and Doug Miller. City Attorney Steve Qualley; City Engineer Dave Reese; City Administrator/Planning and Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom and City Clerk Patti McDonald were present. There were 3 people in the audience.

**APPROVAL OF MINUTES**

MOTION BY EARL NORTH TO APPROVE THE MARCH 28, 2016 REGULAR CITY COUNCIL MINUTES AS PRESENTED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY JOHN TERWILLIGER TO APPROVE THE APRIL 8, 2016 BOARD OF EQUALIZATION AS PRESENTED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**REPORTS**

**Police/Fire Report** – Chief Steve Sundstrom

Incident Report - From March 28, 2016 to April 24, 2016 there were 116 incidents in the City. There were 83 traffic-related incidents and 33 were miscellaneous department activity.

Law Enforcement Agreement with Zorbaz – The City Council reviewed an agreement between the City of Lake Shore and Zorbaz for the police department to provide law enforcement services at Zorbaz on Gull on Friday and Saturday night's starting Memorial Day weekend through Labor Day weekend between the hours of 12:00 a.m. and 3:00 a.m. (minimum 3 hours). Additional hours and days may be added as mutually agreed upon.

MOTION BY EARL NORTH TO ACCEPT THE AGREEMENT AS PRESENTED BETWEEN THE CITY OF LAKE SHORE AND ZORBAZ. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Law Enforcement Agreement with GCOLA – The City Council reviewed an agreement between the City of Lake Shore and the Gull Chain of Lakes Association (GCOLA) for the 2016 season. The police department will provide law enforcement services at the DNR public access providing general security and enforcing state laws regarding the illegal transfer of aquatic plants and prohibited species as agreed to in the document signed by both entities. There is a benefit to GCOLA using a police officer over a camera that they used in the past. The funds they have to expend this year went up 35%.

MOTION BY KRISTA KNUDSEN TO ACCEPT THE AGREEMENT AS PRESENTED BETWEEN THE CITY OF LAKE SHORE AND GULL CHAIN OF LAKES ASSOCIATION. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Resolution 2016-04-02 – Joint Powers Agreement with BCA – The City of Lake Shore on behalf of its prosecuting attorney and police department desires to enter into joint powers agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the City is eligible. The joint powers agreements further provide the City with the ability to add, modify and delete connectivity,

systems and tools over the five year life of the agreement and obligates the City to pay the costs for the network connection.

MOTION BY JOHN TERWILLIGER TO ADOPT RESOLUTION 2016-04-02 A RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF LAKE SHORE ON BEHALF OF ITS PROSECUTING ATTORNEY AND POLICE DEPARTMENT. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**Mayor's Report**– John Poston had nothing to report.

March 9<sup>th</sup> and 24<sup>th</sup> Minutes – City Hall Building Committee – The March 9<sup>th</sup> and 24<sup>th</sup> minutes were included for review.

**Clerk/Treasurer's Report** – Patti McDonald

Financials – MOTION BY DOUG MILLER TO APPROVE THE MARCH FINANCIALS AS PRESENTED (CLAIM NUMBERS 34263 THROUGH 34352 – TOTAL \$112,318.90). KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transfer Funds from General Fund to Capital Project Fund for Lift Stations 4 & 5 – The purpose of the transfer would allow for the payment of the 2016 Lake Shore Lift Station #'s 4 & 5 Reconstruction to Pratt's Affordable Excavating, Inc. (\$221,704.00) and Engineering to date for Lift Station Rehabilitation, WSN (\$20,999.85); total \$242,703.85.

An extra \$5,000 could be added to the account for any extra expenses and transfer any balances of the Capital Project account back to the General Fund when the project is complete. The total transfer would be \$247,703.85.

MOTION BY JOHN TERWILLIGER TO TRANSFER \$242,703.85 (PLUS A \$5,000.00 CONTINGENT EXTRAS FEE) FOR A TOTAL OF \$247,703.85 TO THE CAPITAL PROJECT FUND TO ALLOW FOR PAYMENT TO PRATT'S AFFORDABLE EXCAVATING, INC. FOR THE 2016 LAKE SHORE LIFT STATION #'S 4 & 5 RECONSTRUCTION AND ENGINEERING FEES TO WSN INCURRED FOR THE PROJECT. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**City Administrator/Planning & Zoning Administrator** – Teri Hastings

Ordinance Amendment – Land Use Matrix – The Council reviewed an ordinance amendment that add 'wedding venue' as a conditional use in the Rural Residential/Agriculture and Wooded Residential District along with Neighborhood Commercial District. The Planning Commission held a public hearing on the amendment at their April meeting and recommends approval of the amendment. John Terwilliger commented that the Commercial Waterfront was excluded from the change. Teri said it is excluded, i.e. Bar Harbor wouldn't be able to run their business solely as a wedding venue; they can still have a wedding party there as part of their business.

MOTION BY EARL NORTH TO ADOPT ORDINANCE NO. 2016-03, FIRST SERIES; AN ORDINANCE AMENDING THE CITY CODE AS IT RELATES TO THE LAND USE AND SUBDIVISION ORDINANCE LAND USE MATRIX OF THE CITY OF LAKE SHORE. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY JOHN TERWILLIGER TO PUBLISH A SUMMARY OF ORDINANCE NO 2016-03, FIRST SERIES; AN ORDINANCE AMENDING THE CITY CODE AS IT RELATES TO THE LAND USE AND SUBDIVISION ORDINANCE LAND USE MATRIX OF THE CITY OF LAKE SHORE IN THE PINE AND LAKES ECHO JOURNAL. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

February Minutes and March Permit Summary – Teri provided the February minutes and the March permit summary for review.

**Wastewater/Road Committee** – John Terwilliger said the Wastewater/Road met on April 19<sup>th</sup> and discussed calcium chloride being applied to city gravel roads. There was discussion about mowing/haying the city drainfields; Mitch Crocker and Ed Peck are interested in the hay. The committee agreed to allow Ed Peck to hay the drainfield as he already disc's the drainfield and allows the public to put leaves/grass at his farm compost site. The weeds that are taken out of the lakes have also been put at Ed's compost site.

Mitch Crocker (County 29) commented that he set the standard for \$8 per bale. Teri suggested that next year the committee put an advertisement out for bid.

Wastewater Monthly Report – PRASD – The operations report for April was included for review.

January Minutes – The January minutes were included for review.

**Park and Recreation Committee** – Krista Knudsen said the committee will meet May 2<sup>nd</sup>. The committee is moving forward with the Meet and Greet our local police department and fire department at Fritz Loven Park on Thursday, May 19<sup>th</sup> from 6:00 p.m. to 8:00 p.m. It is announced on the website, at businesses and will be on the City Facebook page.

**Environmental Committee** – Doug Miller said the committee didn't meet in the month of April.

**Trail 77 Team** – John Poston – There was nothing to report regarding the trail.

**Personnel** – John Poston/Earl North – There was no personnel business for the month. Teri and Steve are in the process of interviewing part-time police officers.

**City Attorney** – Gammello, Qualley, Pearson & Mallak – Steve Qualley had nothing to report.

**City Engineer** – Widseth Smith Nolting – Dave Reese said the pre-construction meeting for the sewer project is on May 2<sup>nd</sup> and he is scheduled to meet with John Terwilliger and Wayne Anderson to complete the annual road review.

**OLD BUSINESS** – There was no old business.

**NEW BUSINESS** – '77 Eat Street' – Proposal from Julie Ingleman – The Mayor suggested that the Council review the proposal from Julie Ingleman. He said that Julie intends to propose her idea with Shawn Hansen from the Nisswa Chamber and the local businesses along County 77.

The Mayor shared a letter received from the Initiative Foundation thanking the city for their recent donation.

**ANNOUNCEMENTS/PUBLIC FORUM** – There were no announcements or public forum.

**MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 34340 THROUGH 34399 – TOTAL \$34,426.67). JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.**

**MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF APRIL 25, 2016 AT 7:26 PM. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.**

Transcribed by Patti McDonald  
Lake Shore City Clerk