

**MINUTES**  
**Regular Meeting of Lake Shore City Council**  
**Monday, December 21, 2015**  
**7:00 PM Lake Shore City Hall**

Mayor John Poston called the December 21, 2015 Regular City Council meeting to order at 7:00 p.m. The pledge of allegiance was recited.

**Roll Call:** Mayor John Poston. Council Members present: Earl North, John Terwilliger, Krista Knudsen and Doug Miller. City Attorney Steve Qualley; City Engineer Dave Reese; City Administrator/Planning and Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom and City Clerk Patti McDonald were present. There were 8 people in the audience.

**APPROVAL OF MINUTES**

MOTION BY EARL NORTH TO APPROVE THE NOVEMBER 23, 2015 REGULAR CITY COUNCIL MINUTES AS PRESENTED. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**REPORTS**

**Police/Fire Report** – Chief Steve Sundstrom

Incident Report - From November 23, 2015 to December 20, 2015 there were 87 incidents in the City. There were 47 traffic-related incidents and 40 were miscellaneous department activity. The department will participate in the Christmas for Kids on Christmas Eve and may be seen outside of Lake Shore.

**Mayor's Report**– John Poston said the Facebook page is up and running (ask all your friends to 'like' us).

**Clerk/Treasurer's Report** – Patti McDonald

Financials – MOTION BY DOUG MILLER TO APPROVE THE NOVEMBER FINANCIALS AS PRESENTED (CLAIM NUMBERS 33998 THROUGH 34065 – TOTAL \$47,375.35). EARL NORTH SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**City Administrator/Planning & Zoning Administrator** – Teri Hastings

Discuss and Approve 2016 Levy – The council is required to gather input and allow comments on the proposed levy and budget. There haven't been any changes to the levy or the budget since preliminary approval in September. The total 2016 levy is \$790,619.

Discuss and Approve 2016 Budget – The total 2016 budget is \$908,369. There were no concerns or comments regarding the levy or budget from the council or audience.

MOTION BY JOHN TERWILLIGER TO ADOPT THE 2016 PROPERTY TAX LEVY OF \$790,619.00. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER TO ADOPT THE 2016 CITY BUDGET AT \$908,369.00. EARL NORTH SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

A 3.0% cost of living adjustment for full-time city staff was included in the budget.

MOTION BY EARL NORTH TO APPROVE THE 3.0% BUDGETED COST OF LIVING ADJUSTMENT FOR FULL-TIME CITY STAFF. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Receipt of LMCIT Dividend – The League of Minnesota Cities Insurance Trust property/casualty program had another successful year and the City received a dividend check for \$2,239.00.

November Permit Summary – Teri included the November permit summary for review. There is a lot of construction.

**Wastewater/Road Committee** – John Terwilliger said the Wastewater/Road committee didn't meet in the month of December.

Wastewater Monthly Report – PRASD – The operations report for the month of December was included for review.

**Park and Recreation Committee** – Krista Knudsen said the committee will not meet until January.

**Environmental Committee** – Doug Miller said the committee didn't meet in December.

**Trail 77 Team** – John Poston – There was nothing to report regarding the trail; however, the variance for the County 77 project was approved.

**Personnel** – John Poston/Earl North – There was no personnel business for the month.

**City Attorney** – Gammello, Qualley, Pearson & Mallak – Steve Qualley said the city had a successful year as they were not a party to any lawsuits or sued by anybody; he isn't aware of any potential claims or suits against the city.

**City Engineer** – Widseth Smith Nolting – Dave Reese provided the end of year re-cap audit for 2015; it includes the 2016 fee schedule.

**OLD BUSINESS** – There was no old business.

**NEW BUSINESS** –

Name Unmaintained Roadway Off County 29, Section 6 – There is a city road that is not maintained by the city which serves more than two properties; the Enhanced 911 program requires the road to have a name. The easement road serves several large parcels of land on the north side of County 29 between 21<sup>st</sup> Ave SW and Jacobs Road. The name of Meadow Lane (north/south portion) and Meadow Court (east/west portion) is being recommended.

MOTION BY DOUG MILLER TO NAME THE CITY UNMAINTAINED ROADWAY OFF COUNTY 29, SECTION 6 AS MEADOW LANE (NORTH/SOUTH) AND MEADOW COURT (EAST/WEST). KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**ANNOUNCEMENTS/PUBLIC FORUM** – There was no public forum or announcements.

MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 34041 THROUGH 34094 – TOTAL \$32,089.14). JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF DECEMBER 21, 2015 AT 7:12 PM. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald  
Lake Shore City Clerk