

MINUTES
Regular Meeting of Lake Shore City Council
Monday, August 24, 2015
7:00 PM Lake Shore City Hall

Mayor John Poston called the August 24, 2015 Regular City Council meeting to order at 7:00 p.m. The pledge of allegiance was recited.

Roll Call: Mayor John Poston. Council Members present: Earl North, John Terwilliger, Krista Knudsen and Doug Miller. City Attorney Steve Qualley; City Engineer Dave Reese; City Administrator/Planning and Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom and City Clerk Patti McDonald were present. There were 2 people in the audience.

APPROVAL OF MINUTES

MOTION BY KRISTA KNUDSEN TO APPROVE THE JULY 27, 2015 REGULAR CITY COUNCIL MINUTES AS PRESENTED. EARL NORTH SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

REPORTS

Police/Fire Report – Chief Steve Sundstrom

Incident Report - From July 27, 2015 to August 23, 2015 there were 141 incidents in the City. There were 86 traffic-related incidents and 55 were miscellaneous department activity. The Mayor asked when the boat shows are scheduled at Bar Harbor. There is one this weekend and the international show is the last weekend in September.

Mayor's Report – John Poston said that Governor Dayton signed the declaration of disaster from the July 12th storm. Teri said we haven't received all the bills for a final dollar amount that the city spent on the storm; we should get approximately 75% of our costs reimbursed.

Clerk/Treasurer's Report – Patti McDonald

Financials – MOTION BY DOUG MILLER TO APPROVE THE MAY FINANCIALS AS PRESENTED (CLAIM NUMBERS 33675 THROUGH 33736 – TOTAL \$74,742.03). KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Administrator/Planning & Zoning Administrator – Teri Hastings

Local Board of Review – The city received a letter from Mark Peterson, Cass County Assessor regarding the Board of Review. The city can opt out of holding the Board of Review and the county will provide an alternative review option for the Lake Shore property owners. If the city decides to continue with the Board of Review we do need to have at a minimum one member of the council certified. John Terwilliger, John Poston and Krista Knudsen are certified until July 2017.

MOTION BY DOUG MILLER TO CONTINUE TO KEEP THE BOARD OF REVIEW LOCAL AT CITY HALL. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

July Permit Summary – Teri provided the draft July permit summary for review.

Wastewater/Road Committee – John Terwilliger said the committee met with the following recommendations.

Quotes for Lift Stations 2 & 6 – Lift station 2 at Silver Bay (\$3,321.20) and lift station 6 at Miller Lane (\$3,852.60) need new check valves, chains and guide rails. Minnesota Pump Works has quoted the above pricing for the repairs.

MOTION BY JOHN TERWILLIGER TO APPROVE THE QUOTES FROM MINNESOTA PUMP WORKS AND MOVE FORWARD WITH THE REPAIRS AT LIFT STATIONS 2 AND 6. EARL NORTH SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Lift Station Inventory/Maintenance Schedule – Adopt – The Wastewater/Road Committee recommended that the City Council adopt the Lift Station Inventory/Maintenance Plan prepared by WSN.

MOTION BY EARL NORTH TO ADOPT THE LIFT STATION INVENTORY/MAINTENANCE PLAN PREPARED BY WIDSETH SMITH NOLTING. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Sewer Rate Increase – Schedule Public Hearing – John said the committee had much discussion to consider an increase the sewer rates. They would like to increase the rates from \$100.00 per quarter to \$110.00 per quarter. John Poston appreciates all the work the committee did to come to this determination; however, he would like to consider the future plans of the sewer system and future rate increases before any rate increase is put into effect. The council agreed to have more discussion with a sub-committee and the Wastewater/Road Committee.

John Terwilliger said that Andy from PRASD repaired the wiring at the Bar Harbor lift station and it is enclosed and safe. Dave Reese said the repairs meet the intent of the code; however, it still needs to be brought up to code. The committee would like to move up the repairs on the Bar Harbor and the County 78 lift stations.

July Wastewater Operations Report – Andy Schwartz provided the operations report for the month of July for review.

July Minutes – The July minutes were included for review.

Doug Miller said he was approached about Robinhood Way and a portion of Portview Road after the heavy rain; he said they are washing out even with the calcium chloride application. Rardin told John Terwilliger they will fix the washouts as they are reported.

Park and Recreation Committee – Krista Knudsen said the committee didn't meet for the month of August.

Environmental Committee – Doug Miller said the Environmental Committee met on August 17th and he was unable to be there. The committee discussed the tent caterpillar problem and its treatment; the status of Lake Margaret, which was designated as impaired by the DNR years ago; the emergence of buckthorn in the region and ways to combat it and educate the community; curb-side recycling and trash pick-up throughout the City' the progress of our shoreline restoration efforts; and the ways we can improve our white-goods recycling program.

The Mayor said that one problem with the white-goods collection is how we market it. Teri and Steve are continuing to work on a city Facebook page which will be very helpful in getting the word out.

Earl North commented that the last time the Stake Holders Committee came together he thought they were going to petition the EPA to accept the results of the core sampling that indicated since before construction Lake Margaret has never met the standards for phosphorous concentration. The EPA won't consider a petition until 10 years after the TMDL Study. Teri said the city did draft a letter to Chip Cravek's office at the time; and the other part of the issue is Lake Margaret is classified as a deep lake; however, there are

only two deep pockets. The 10 year mark should be right around the corner so we need to remember to write the petition.

Trail 77 Team – John Poston had nothing to report.

Personnel – John Poston/Earl North – John and Earl met to discuss the current pay scale/step system for potential wage increases as there are several reviews coming up. All full-time staff are at step 10 in their salary range on the pay scale, so they suggested adding 5 step increases to each category to remain competitive and retain the employees that we have. Earl agrees with John and said it is important to recognize the value of your employees with compensation comparable to their peers.

MOTION BY EARL NORTH TO ADOPT THE 15 STEP PAY SCALES AS PRESENTED. KRISTA KNUDSEN SECONDED THE MOTON. MOTION PASSED UNANIMOUSLY.

City Attorney – Gammello, Qualley, Pearson & Mallak – Steve Qualley had nothing to report.

City Engineer – Widseth Smith Nolting – Dave Reese asked if the Council would like to move forward with the Holden Electric quote (\$600) to fix the wiring at the Bar Harbor lift station. Earl said the City should do the right thing and bring it up to code. The Council agreed to move forward with the repair.

OLD BUSINESS – There was no old business.

NEW BUSINESS – There was no new business.

ANNOUNCEMENTS/PUBLIC FORUM – There were no announcements or public forum.

MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 33737 THROUGH 33803 – TOTAL \$40,567.71. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF AUGUST 24, 2015 AT 7:37 PM. EARL NORTH SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald
Lake Shore City Clerk