

**MINUTES**  
**Regular Meeting of Lake Shore City Council**  
**Monday, March 23, 2015**  
**7:00 PM Lake Shore City Hall**

Mayor John Poston called the March 23, 2015 Regular City Council meeting to order at 7:00 p.m. The pledge of allegiance was recited.

**Roll Call:** Mayor John Poston. Council Members present: Earl North, John Terwilliger, Krista Knudsen and Doug Miller. City Attorney Steve Qualley; City Engineer Dave Reese; City Administrator/Planning and Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom and City Clerk Patti McDonald were present. There was one person in the audience.

**APPROVAL OF MINUTES**

MOTION BY KRISTA KNUDSEN TO APPROVE THE FEBRUARY 23, 2015 REGULAR CITY COUNCIL MINUTES AS PRESENTED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**REPORTS**

**Police/Fire Report** – Chief Steve Sundstrom

Incident Report - From February 23, 2015 to March 22, 2015 there were 78 incidents in the City. There were 43 traffic-related incidents and 35 were miscellaneous department activity.

**Mayor's Report**– John Poston said that 9 people (made up of residents, council members and city staff) met at city hall with Region 5 to go through a Community Asset Profile. Region 5 asked 3 questions: What is working well in the city? A- City council works well together; our city/county work well together. What do you value about your community? A– It is our life style and our environment. What do you wish for your community? A– Wish for a new city hall; the possibility of an industrial park out near Minor's corner and a senior living facility. Region 5 will provide a copy of the report when it is complete (in about a month).

**Clerk/Treasurer's Report** – Patti McDonald

Financials – MOTION BY DOUG MILLER TO APPROVE THE FEBRUARY FINANCIALS AS PRESENTED (CLAIM NUMBERS 33261 THROUGH 33323 – TOTAL \$47,129.88). KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

2015 Liquor License Renewals – Bar Harbor and Zorbaz submitted the proper applications for renewal of their On-Sale, Off-Sale, and Sunday Liquor and tobacco licenses. Cowboy's submitted their proper application for On-Sale, Off-Sale and Sunday Liquor. Sherwood Forest Lodge submitted the proper applications for new licenses for On-Sale, Off-Sale and Sunday liquor. And, Lost Lake Lodge submitted the proper applications for new licenses for On-Sale and Sunday Liquor. Chief Sundstrom completed the background checks and recommends approval of the renewal licenses and the new liquor licenses. The five businesses have no outstanding balances owed to Cass County or the City.

MOTION BY DOUG MILLER TO RENEW THE LIQUOR AND TOBACCO LICENSES FOR 2015 FOR BAR HARBOR AND ZORBAZ; AND LIQUOR LICENSES FOR COWBOY'S; AND NEW LICENSES FOR SHERWOOD FOREST LODGE FOR ON-SALE, OFF-SALE AND SUNDAY LIQUOR; AND LOST LAKE LODGE FOR ON-SALE AND SUNDAY LIQUOR AS THEY HAVE ALL SUBMITTED THEIR PROPER APPLICATIONS AND ARE NOT DELINQUENT IN ANY WAY TO CASS COUNTY OR THE CITY OF LAKE SHORE. JOHN TERWILLIGER SECONDED THE MOTION. As license holders John Poston and Krista Knudsen recused themselves from the vote. MOTION PASSED.

**City Administrator/Planning & Zoning Administrator** – Teri Hastings

Cass County EDC Activity Report – The March Cass County EDC report and News Flash were included for review.

February Permit Summary – Teri provided the February permit summary for review.

**Wastewater/Road Committee** – John Terwilliger said the committee didn't meet in March.

Appointment to the Wastewater/Road Committee – Terry Hansen and Andy Swift each submitted an application expressing an interest in being appointed to the Wastewater/Road Committee.

MOTION BY DOUG MILLER TO APPOINT TERRY HANSEN AND ANDY SWIFT TO THE WASTEWATER/ROAD COMMITTEE. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

February Wastewater Operations Report – Lee Bundy provided the operations report for the month of February for review.

**Park and Recreation Committee** – Krista Knudsen said there was no meeting in March. Kevin Egan reached out to the U of M looking for a park and recreation planner to help with planning at the park.

**Environmental Committee** – Doug Miller said the Environmental Committee didn't meet in March.

**Trail 77 Team** – John Poston said there was nothing to report.

**Personnel** – John Poston/Earl North – John Poston said there was no personnel business for March.

**City Attorney** – Gammello, Qualley, Pearson & Mallak – Steve Qualley had nothing to report.

**City Engineer** – Widseth Smith Nolting – Dave Reese said they are still working on the zoning map.

**OLD BUSINESS** – John Terwilliger said that he and Cindy went down the ski trails at the park to remove trees that were reported down. There were no trees over the trail.

**NEW BUSINESS** – John Poston said that a new city hall may be in the not to distant future; however, the maintenance on the current city hall still needs to be done. Teri will seek estimates to stain city hall.

**ANNOUNCEMENTS/PUBLIC FORUM** – Reminder that the Board of Review is Thursday, April 9<sup>th</sup> at City Hall at Noon; and the Easter Egg Hunt is Saturday, April 4<sup>th</sup> at 1:00 p.m. sharp for ages 0-10. Approximately 5000 eggs will be hidden.

MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 33324 THROUGH 33382 – TOTAL \$32,664.57). JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF MARCH 23, 2015 AT 7:16 PM. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald  
Lake Shore City Clerk