

MINUTES
Regular Meeting of Lake Shore City Council
Monday, December 22, 2014
7:00 PM Lake Shore City Hall

Mayor John Terwilliger called the December 22, 2014 Regular City Council meeting to order at 7:00 p.m. The pledge of allegiance was recited.

Roll Call: Mayor John Terwilliger. Council Members present: Susan Amacher, John Poston, Krista Knudsen and Doug Miller. City Attorney Steve Qualley; City Engineer Dave Reese; City Administrator/Planning and Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom and City Clerk Patti McDonald were present. There were 10 people in the audience. The Mayor recognized Miss Brainerd Outstanding Teen Rylie Young.

Rylie shared her accomplishments during her reign as Miss Brainerd Outstanding Teen, part of the Miss America Organization. Her platform is promoting girls interest in STEM (Science, Technology, Engineering and Math); she is talking to groups like students at Eagle View Grade School in Pequot Lakes to show them the technique of origami using geometry. Cindy Terwilliger said that Rylie is a 14 year old from Lake Shore and happens to be the Mayor's niece. Police Chief Steve Sundstrom said she sang the National Anthem at the basketball game in Pequot Lakes last week.

APPROVAL OF MINUTES

MOTION BY JOHN POSTON TO APPROVE THE NOVEMBER 24, 2014 REGULAR CITY COUNCIL MINUTES AS PRESENTED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

REPORTS

Police/Fire Report – Chief Steve Sundstrom

Incident Report - From November 24, 2014 to December 21, 2014 there were 85 incidents in the City. There were 54 traffic-related incidents and 31 were miscellaneous department activity.

Sale of 2009 Squad Car – The 2009 Ford Crown Victoria was placed for sale by sealed bids. The bidding closed at 4:00 p.m. on December 22, 2014. There were a total of 6 sealed bids received. The highest bid is \$1,807.00 from Chicago Motors; next is \$1,512.12, then \$1,234.00. The Chief recommended the sale go to the highest bidder. If the highest bidder declines the sale, the Chief recommended the offer be made to the next highest bidder. The funds received from the sale will be placed back into squad car replacement capital outlay.

MOTION BY JOHN POSTON TO ACCEPT THE HIGHEST BID FROM CHICAGO MOTORS OF \$1,807.00 FOR THE 2009 FORD CROWN VICTORIA; IF THE HIGHEST BIDDER DECLINES THE SALE, THE NEXT HIGHEST BIDDER OF \$1,512.12 WILL BE OFFERED THE VEHICLE. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Chief Sundstrom said that the Clayton Houff Foundation donated 3 AED's to place at Bar Harbor, Cowboys and Zorbaz.

Mayor's Report– John Terwilliger read a thank you from the 4-H members that benefitted from the donation to their awards banquet.

Clerk/Treasurer's Report – Patti McDonald

Financials – MOTION BY JOHN POSTON TO APPROVE THE FINANCIALS AS SUBMITTED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Administrator/Planning & Zoning Administrator – Teri Hastings

Discuss and Approve 2015 Levy – The council is required to gather input and allow comments on the proposed levy and budget. There haven't been any changes to the levy or the budget since preliminary approval in September. The total 2015 levy is \$780,081; a decrease of \$17,791 from 2014.

Discuss and Approve 2015 Budget – The total 2015 budget is \$947,562 which is down \$60,487 from 2014. Teri said that she had two phone calls regarding the valuation of their property/home; not directly related to the budget, however, they were concerned on both levels of what would happen with their taxes. One had concerns that their property valuation went down and the other valuation went up.

MOTION BY DOUG MILLER TO ADOPT THE 2015 PROPERTY TAX LEVY OF \$780,081.00. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER TO ADOPT THE 2015 CITY BUDGET AT \$947,562.00. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

A 2.5 % cost of living adjustment for full-time city staff was included in the budget.

MOTION BY DOUG MILLER TO APPROVE THE 2.5% BUDGETED COST OF LIVING ADJUSTMENT FOR FULL-TIME CITY STAFF. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

The Mayor commented that over the past few years the city has done very well at attempting to hold costs down. Teri said that this past year there were personnel changes and some capital problems with the sewer; but they offset each other and it worked out well. She commented that everyone here works well to hold the line and keep costs down.

Resolution Supporting Paul Bunyan Expressway – The Paul Bunyan Expressway Coalition is seeking support to move forward with the segment of highway 371 from Jenkins to Cass Lake.

MOTION BY JOHN POSTON TO ADOPT RESOLUTION NO. 2014-12-01, A RESOLUTION SUPPORTING THE PAUL BUNYAN EXPRESSWAY. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Receipt of LMCIT Dividend – The League of Minnesota Cities Insurance Trust property/casualty program had another successful year and the City received a dividend check for \$1,865.00.

Cass County EDC Activity Report – The November Cass County EDC report was included for review.

November Minutes and Permit Summary – Teri included the November minutes and permit summary for review.

Wastewater/Road Committee – John Poston said the Wastewater/Road committee didn't meet in the month of December.

Wastewater Monthly Report – Lee Bundy – The operations report for the month of November was included for review.

Park and Recreation Committee – Krista Knudsen said the committee will not meet during the winter months.

Environmental Committee – Doug Miller said the committee didn't meet in December.

Trail 77 Team – John Poston/Susan Amacher – There was nothing to report regarding the trail.

Personnel – John Terwilliger/Susan Amacher –

Probation Review – Robert Heidelberg – Mayor John Terwilliger, Personnel/Council member Susan Amacher and City Administrator Teri Hastings met with Robert Heidelberg for his probationary employment review. He is doing an outstanding job for the city. The personnel committee recommends increasing Robert Heidelberg's wages a \$1.00/hour raise.

MOTION BY JOHN POSTON TO RAISE ROBERT HEIDELBERGER'S WAGES BY \$1.00 PER HOUR. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Attorney – Gammello, Qualley, Pearson & Mallak – Steve Qualley had nothing to report.

City Engineer – Widseth Smith Nolting – Dave Reese had nothing to report.

OLD BUSINESS – There was no old business.

NEW BUSINESS –

Entity Authorization – Frandsen Bank & Trust – Teri said that there will be a change in leadership with John Poston taking the Mayor's seat. The signatures will need to be changed at the financial institutions.

MOTION BY DOUG MILLER TO AUTHORIZE CHANGING THE SIGNATURE RESPONSIBLITTY TO JOHN POSTON AS MAYOR AT THE CITY'S RECOGNIZED FINANCIAL INSTITUTIONS. JOHN TERWILLIGER SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

ANNOUNCEMENTS/PUBLIC FORUM – John Terwilliger said as his last meeting as the Mayor he wanted to comment that the last 5 terms has been very interesting. Cindy Terwilliger said he's been serving for over 16 years on either a committee or the council.

Thank you to Susan Amacher for serving over 8 years on the Lake Shore City Council. She also served on the Planning Commission before the council.

MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 33100 THROUGH 33166 – TOTAL \$32,103.99). JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF DECEMBER 22, 2014 AT 7:26 PM. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald
Lake Shore City Clerk