

MINUTES
Regular Meeting of Lake Shore City Council
Monday, October 27, 2014
7:00 PM Lake Shore City Hall

Mayor John Terwilliger called the October 27, 2014 Regular City Council meeting to order at 7:00 p.m. The pledge of allegiance was recited.

Roll Call: Mayor John Terwilliger. Council Members present: Susan Amacher, John Poston, Krista Knudsen and Doug Miller. City Attorney Steve Qualley; City Engineer Dave Reese; City Administrator/Planning and Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom and City Clerk Patti McDonald were present. There were 2 people in the audience.

APPROVAL OF MINUTES

MOTION BY JOHN POSTON TO APPROVE THE SEPTEMBER 18, 2014 SPECIAL BUDGET COUNCIL MINUTES AS PRESENTED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY JOHN POSTON TO APPROVE THE SEPTEMBER 22, 2014 72ND STREET PUBLIC HEARING MINUTES AS PRESENTED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY JOHN POSTON TO APPROVE THE SEPTEMBER 22, 2014 REGULAR CITY COUNCIL MINUTES AS PRESENTED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

REPORTS

Police/Fire Report – Chief Steve Sundstrom

Incident Report - From September 22, 2014 to October 26, 2014 there were 164 incidents in the City. There were 85 traffic-related incidents and 79 were miscellaneous department activity.

Mayor's Report– John Terwilliger read a letter from the University of MN for 4-H thanking the city for the donation. He read another letter from Crow Wing Power stating that they have reviewed their meter relief program and will continue to forgive the monthly service fee for 5 of the 8 meters they supply power to.

Clerk/Treasurer's Report – Patti McDonald

Financials – MOTION BY DOUG MILLER TO APPROVE THE FINANCIALS AS SUBMITTED. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Resolution to Certify Delinquent Sewer Accounts – – As of October 1, 2014 there are three delinquent sewer accounts for a total of \$1,200.00 that can be certified to the tax rolls.

MOTION BY JOHN POSTON TO ADOPT RESOLUTION NUMBER 2014-10-01 TO CERTIFY THREE DELINQUENT (\$400.00 EACH) SEWER ACCOUNTS TO THE CASS COUNTY AUDITOR IN THE AMOUNT OF \$1,200.00. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Set Election Canvass Meeting – The City Council will have to set a date and time to canvass the general election results. The council agreed to set the canvassing board meeting for Wednesday, November 12th at 9:00 a.m.

City Administrator/Planning & Zoning Administrator – Teri Hastings

Cass County EDC Activity Report – The EDC activity report included for review. The Mayor is attending the EDC annual meeting Thursday, October 30th.

September Permit Summary – The September permit summary was included for review.

Wastewater/Road Committee – John Poston

Final Payment & Release of Retainage – DeChantal Excavating LLC – DeChantal has completed the 72nd Street Road Improvement and submitted final billing that includes Change Order #1 and Work Order #1 (\$2,446.55) and retainage (\$4,647.49) for a total of \$7,094.04.

MOTION BY JOHN POSTON TO AUTHORIZE FINAL PAYMENT OF \$7,094.04 TO DECHANTAL EXCAVATING LLC AS THE 72ND STREET ROAD IMPROVEMENT IS COMPLETE. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Request for Quotation – John Poston said the committee would like to have the council authorize city staff to prepare and send out a Request for Quotation for snow plowing, salt/sanding, road grading, ditch mowing and minor road repair/maintenance. Teri will publish and mail out the RFP.

Wastewater Monthly Report – The operations report for the month of September was included for review.

John P. reported Lee Bundy came to the Wastewater/Road committee meeting to let them know what the Pine River Area Sanitary District is doing for the city. John P. said that Bob Heidelberger also came to the meeting and having both Bob and Lee working for the city is like a breath of fresh air. Teri said they have a good rapport and it's very pleasant working with them.

August Minutes – The August minutes were included for review.

Park and Recreation Committee – Krista Knudsen reported the committee met in October and said that Bob Heideleberger came to the meeting to introduce himself. He will continue to work on the list of tasks that the committee asked to be done. Betsy Egan is the new chairperson for the committee. The Mayor and Cindy spent about 3 hours along the ski trails cleaning them up. Bob finished up what they couldn't get done. The Mayor also met with the MN Land Trust representative at the park and everything is in order.

The MPCA sent a letter to John Poston to ask the city to allow them to attach a non obtrusive device to the bridge over Stonybrook at the park to monitor the fish population and wellbeing. They will share the information with the city.

September Minutes – The September minutes were included for review.

Environmental Committee – Doug Miller reported the committee met and he wasn't able to attend the meeting. The committee discussed riprap and alternatives to riprap.

June Minutes – The June minutes were included for review.

Trail 77 Team – John Poston/Susan Amacher – John Poston said there was nothing new to report.

Personnel – John Terwilliger/Susan Amacher – There was no personnel issues for the month.

City Attorney – Gammello, Qualley, Pearson & Mallak – Steve Qualley said he hasn't heard if there will be an appeal to the Council's decision at the September meeting to uphold the Board of Adjustment's variance appeal. Steve will not be at the November meeting.

City Engineer – Widseth Smith Nolting – Dave Reese said at the road committee meeting they talked about the drainage issue on Wienzel Point and the project has been completed. He felt the customer has been satisfied. Dave will not be at the November meeting.

OLD BUSINESS – There was no old business.

NEW BUSINESS

Hunting Ordinance – Ch. IX, Part 2 – Teri showed the committee the current hunting map and the revised map that would allow for shotgun hunting. The ordinance was divided into sections for firearms, and noise making devices. The ordinance amendment adds areas within the city for shot guns to be allowed for hunting. There was discussion about the people that bow hunt in these specific areas. This change doesn't mean you can hunt without permission from the property owner. The ordinance refers to the hunting map, so if there are any changes to the rules it can be updated by changing the map. The Mayor said that opening up some areas to shot gun would also allow small game hunting.

MOTION BY JOHN POSTON TO APPROVE THE AMENDMENT TO THE HUNTING ORDINANCE AS PRESENTED. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY JOHN POSTON FOR FRITZ LOVEN PARK TO REMAIN BOW HUNTING ONLY AND CHANGE THE MAP TO INDICATE BOW HUNTING ONLY AT THE PARK. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

ANNOUNCEMENTS/PUBLIC FORUM – Steve Sundstrom thanked the city council and staff for the beautiful flowers sent to his mother's funeral and for all the support.

MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 32926 THROUGH 33008 – TOTAL \$106,490.36). JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF OCTOBER 27, 2014 AT 7:28 PM. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald
Lake Shore City Clerk