

MINUTES
Regular Meeting of Lake Shore City Council
Monday, May 19, 2014
7:00 PM Lake Shore City Hall

Mayor John Terwilliger called the May 19, 2014 Regular City Council meeting to order at 7:00 p.m. The pledge of allegiance was recited.

Roll Call: Mayor John Terwilliger. Council Members present: Susan Amacher, John Poston, Krista Knudsen and Doug Miller. City Attorney Steve Qualley; City Engineer Dave Reese; City Administrator/Planning and Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom; Public Works Jim Thomes and City Clerk Patti McDonald were present. There were 5 people in the audience.

APPROVAL OF MINUTES

MOTION BY JOHN POSTON TO APPROVE THE APRIL 28, 2014 REGULAR CITY COUNCIL MINUTES AS PRESENTED. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

REPORTS

Police/Fire Report – Chief Steve Sundstrom

Service Agreement w/Zorbaz – The City Council reviewed an agreement between the City of Lake Shore and Zorbaz for the police department to provide law enforcement services at Zorbaz on Gull on Friday/Saturday and Saturday/Sunday between the hours of 12:00 a.m. and 3:00 a.m. with Zorbaz paying the City for the officer.

Service Agreement w/GCOLA – The City Council reviewed an agreement between the City of Lake Shore and the Gull Chain of Lakes Association (GCOLA) for the 2014 season. The police department will provide law enforcement services at the DNR public access as agreed to in the document signed by both entities.

MOTION BY JOHN POSTON TO ACCEPT THE AGREEMENTS AS PRESENTED BETWEEN THE CITY OF LAKE SHORE AND GULL CHAIN OF LAKES ASSOCIATION AND BETWEEN THE CITY OF LAKE SHORE AND ZORBAZ. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Incident Report - From April 28, 2014 to May 18, 2014 there were 78 incidents in the City. There were 48 traffic-related incidents and 30 were miscellaneous department activity.

Mayor's Report– John Terwilliger

Clerk/Treasurer's Report – Patti McDonald

Financials – MOTION BY DOUG MILLER TO APPROVE THE FINANCIALS AS SUBMITTED. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Administrator/Planning & Zoning Administrator – Teri Hastings

Verizon Tower Location – The city has been approached by Verizon Wireless to lease property at city hall for a proposed cell tower. A tower would require a conditional use permit (approved by the Planning Commission). A proposed site plan was attached along with several tower options for the city to consider. A draft lease agreement has been prepared by Verizon Wireless and is being reviewed by the city attorney. The lease would be for a land area of 20'X46' for five years with an annual lease rate of \$7200. Teri asked Steve Qualley what he has experienced in Sylvan Township when they allowed a wireless tower. Steve said

the tower in Sylvan is not on city property. He said there was some localized opposition; however, the conditional use permit was approved in Sylvan Township with a few adjustments to the original plan. Steve explained that the base lease is for 5 years and it would automatically go up 10% annually after that. It would be a good idea to put the schedule on a calendar. There were a few questions regarding the flag pole with who supplies and lights the flag; who replaces the flag? The proposed tower would be 100' and would be above the tree line. The civil service siren is approximately 50'.

John Poston likes the pine tree and Krista Knudsen likes the flag pole tower. Steve Sundstrom said the tower will be very beneficial to the area and the police department.

The general census is the council agrees to the allow Verizon Wireless to construct a tower at city hall.

Pay Equity Compliance Results – The City of Lake Shore received notice of compliance with the Local Government Pay Equity Act.

EDC Activity Report – The Cass County EDC activity report was included for review.

February Permit Summary – The February permit summary was included for review.

Wastewater/Road Committee – John Poston reported the monthly meeting is tomorrow evening.

Park and Recreation Committee – Krista Knudsen said the committee met last week. The park walk through was cancelled due to rain. The committee is working on a brochure to supply to the Nisswa Chamber for visitors. A ceremony dedicating the fishing pier to Vicki LaMere was held on Sunday, May 18th at Fritz Loven Park. It was a nice ceremony with her children attending.

April Minutes – The April minutes were included for review.

Environmental Committee – Doug Miller said there was no meeting for the month of May.

Trail 77 Team – John Poston/Susan Amacher – John Poston said there are some amendments to the joint powers agreement between Cass County and the City. Teri said that the grant that the city received for the trail will start with phase 3 of the project and it is in the best financial interest to combine with the County 77 road improvement.

Joint Powers Agreement w/Cass County –

MOTION BY JOHN POSTON TO ADOPT THE AMENDED JOINT POWERS AGREEMENT BETWEEN CASS COUNTY AND THE CITY OF LAKE SHORE. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Personnel – John Terwilliger/Susan Amacher – Mayor John Terwilliger, Council Member Susan Amacher and City Administrator Teri Hastings met with Steve Sundstrom for his annual review with a positive outcome.

Annual Review – Steve Sundstrom – Susan Amacher said the city really appreciates everything Steve does for the city. He will receive an additional 12 hours of vacation as he is at the top of his pay step scale.

City Attorney – Gammello, Qualley, Pearson & Mallak – Steve Qualley has nothing to report.

City Engineer – Widseth Smith Nolting – Dave Reese said that there will be some staking taking place this week for the 2014 road improvements. DeChantel received the bid for the road projects and they will start after the road restrictions are lifted.

OLD BUSINESS – There are still problems with the ceiling leaking in Jim’s office. Teri said there will be a company taking readings for the quality of the air within city hall. There will be a bid for repair of the roof.

NEW BUSINESS –

Nottingham Property – Set Price – Last winter, the council decided to sell the property on Nottingham Road; however a price was not set. Teri supplied the council with some comparable properties for pricing. Steve Qualley said that the council has the option of closing the meeting to discuss the property. John Poston said he felt the meeting doesn’t need to be closed and suggested to start at \$45,000 and represent ourselves as the selling agent.

MOTION BY JOHN POSTON TO PUT THE CITY PROPERTY ON NOTTINGHAM FOR SALE FOR \$45,000.00 AND ACT AS ITS OWN SELLING AGENT. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

John Poston said that the sign at the cemetery really needs to be refurbished. The sprinkler hits the sign and the rust in the water has stained the sign. The sign could be taken down; refurbished and moved out of the line of the sprinkler system. John will ask Aardvark Signs to give an estimate for refurbishing the sign. Jim Thomes will find out who can move the boulders and landscaping.

The Northern Stars 4-H Club raked the cemetery again this year and Jim wanted to publically thank them.

ANNOUNCEMENTS/PUBLIC FORUM – June 3rd Open House – County 77 Road Improvement - from 5:00 p.m. to 7:00 p.m. at city hall. Krista Knudsen asked the significance of the red ribbons on some of the trees along county 77. John Poston said that the trees were put onto GPS to note significance for the survey process.

MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 32448 THROUGH 32520 – TOTAL \$43,679.31). JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF MAY 19, 2014 AT 7:36 PM. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald
Lake Shore City Clerk