

MINUTES
Regular Meeting of Lake Shore City Council
Monday, March 24, 2014
7:00 PM Lake Shore City Hall

Mayor John Terwilliger called the March 24, 2014 Regular City Council meeting to order at 7:00 p.m. The pledge of allegiance was recited.

Roll Call: Mayor John Terwilliger. Council Members present: Susan Amacher, John Poston, Krista Knudsen and Doug Miller. City Attorney Steve Qualley; City Engineer Dave Reese; City Administrator/Planning and Zoning Administrator Teri Hastings; Public Works Jim Thomes; Police Officer Mike Heldt and City Clerk Patti McDonald were present. Police Chief Steve Sundstrom was absent. There were 7 people in the audience.

PRESENTATION & ADOPTION OF 2013 AUDIT – Judi Moravec from Mathias C. Justin CPA’s presented the 2013 City Audit report and her findings show the City is in good financial position.

MOTION BY SUSAN AMACHER TO ACCEPT THE INDEPENDENT AUDITORS REPORT DATED DECEMBER 31, 2013 AS PRESENTED. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

APPROVAL OF MINUTES

MOTION BY JOHN POSTON TO APPROVE THE FEBRUARY 24, 2014 72ND ROAD IMPROVEMENT PUBLIC HEARING MINUTES AS PRESENTED. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY JOHN POSTON TO APPROVE THE FEBRUARY 24, 2014 REGULAR CITY COUNCIL MINUTES AS PRESENTED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY JOHN POSTON TO APPROVE THE FEBRUARY 28, 2014 SPECIAL CITY COUNCIL MINUTES AS PRESENTED. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

REPORTS

Police/Fire Report – Chief Steve Sundstrom was absent. Officer Mike Heldt presented the police report. Incident Report - From February 24, 2014 to March 24, 2014 there were 80 incidents in the City. There were 52 traffic-related incidents and 28 were miscellaneous department activity.

Mayor’s Report– John Terwilliger

Clerk/Treasurer’s Report – Patti McDonald

Financials – MOTION BY DOUG MILLER TO APPROVE THE FINANCIALS AS SUBMITTED. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

2014 Liquor License Renewals – Bar Harbor and Zorbaz submitted the proper applications for renewal of their On-Sale, Off-Sale, Sunday Liquor and tobacco licenses. Lost Lake Lodge and Cowboy’s submitted the proper application for On-Sale, Off-Sale and Sunday Liquor.

MOTION BY DOUG MILLER TO RENEW THE LIQUOR AND TOBACCO LICENSES FOR 2014 FOR BAR HARBOR AND ZORBAZ; AND LIQUOR LICENSES FOR COWBOY’S AND LOST LAKE LODGE AS THEY HAVE SUBMITTED THEIR PROPER APPLICATIONS AND ARE NOT DELINQUENT IN ANY WAY TO CASS COUNTY OR THE CITY OF LAKE SHORE. SUSAN

AMACHER SECONDED THE MOTION. KRISTA KNUDSEN RECUSED HERSELF FROM THE MOTION. MOTION PASSED.

City Administrator/Planning & Zoning Administrator – Teri Hastings

2014 Fire Contract – Teri Hastings attended the 2014 Fire Contract meeting on Monday, February 3rd. Lake Shore’s total contract amount for 2014 is \$65,495.12 based on the land and building values of each entity being served by the Nisswa Fire Department; this includes the Firemen’s Relief Association (\$4,896.12). Lake Shore’s portion is 32.64% of the total cost of the Nisswa Fire Department budget.

MOTION BY JOHN POSTON TO APPROVE THE 2014 FIRE CONTRACT AS PRESENTED. SUSAN AMAHCER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Donation Request Nisswa PTO – The Nisswa PTO is seeking a donation for the 9th Bloom Fool’s Auction Benefit for Nisswa School. The city has contributed \$150.00 in previous years. The same donation amount is available to ISD 116 and 186 upon request.

MOTION BY JOHN POSTON TO DONATE \$150.00 TO THE NISSWA PTO’S 9TH BLOOM FOOL’S AUCTION BENEFIT FOR NISSWA SCHOOL. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MPCA – Authorize Ambient Well Access – The MPCA would like to place an ambient well on property in the road right-of way on Gullwood Road to test the groundwater in an area where there is on-site sewer. There is no cost to the city.

MOTION BY JOHN POSTON TO APPROVE THE REQUEST BY THE MINNESOTA POLLUTION CONTROL AGENCY TO PLACE AN AMBIENT WELL ON PROPERTY IN THE ROAD RIGHT-OF-WAY ON GULLWOOD ROAD FOR MONITORING GROUNDWATER. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Appointment of Alternate to Planning Commission – Kevin J. Egan submitted an application requesting to be considered as an alternate for the Board of Adjustment/Planning and Zoning Commission.

MOTION BY JOHN POSTON TO APPOINT KEVIN J. EGAN AS AN ALTERNATE FOR THE LAKE SHORE BOARD OF ADJUSTMENT/PLANNING AND ZONING COMMISSION. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Cass County EDC Activity Report – The EDC Activity Report was included for review.

February Permit Summary – The February permit summary was included for review.

Wastewater/Road Committee – John Poston

Bid for 2014 Road Projects – A letter from WSN states that: Pursuant to authority of the City Council and after proper legal advertisement, bids for the 2014 Lake Shore Street Improvements project were obtained at 2:00 p.m. in the Lake Shore city Hall on March 20, 2014. There were four bids received, they were from DeChantal Excavating, LLC for \$188,476.75, Alt No. 1 \$2,155.20; Tri-City Paving for \$204,022.75, Alt No. 1 \$3,000.00; Pratt’s Affordable Excavating, Inc. for \$218,740.50, Alt No 1 \$2,760.00; and one from Anderson Brothers Construction for \$223,501.40, Alt No. 1 \$3,188.45. The Alt No. 1 was for additional paving at the end of the road. Jim Thomas said that the authorization from the property owner could not be obtained for the added pavement.

WSN recommends that the contract be awarded to DeChantal Excavating, LLC, the lowest responsible bidder, on the basis of the unit prices on the bid proposal.

MOTION BY JOHN POSTON TO AWARD THE BID FOR THE 2014 LAKE SHORE STREET IMPROVEMENTS TO DE CHANTAL EXCAVATING, LLC AT A PRICE OF \$188,476.75, AND THE CITY WILL NOT INCLUDE ALT # 1 \$2,155.20. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Park and Recreation Committee – Krista Knudsen

Appointment to Park and Recreation Committee – Betsy Egan submitted an application requesting to be considered for the Lake Shore Park and Recreation Committee.

MOTION BY JOHN POSTON TO APPOINT BETSY EGAN TO THE LAKE SHORE PARK AND RECREATION COMMITTEE. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Environmental Committee – Doug Miller said there was no committee meeting in March.

Trail 77 Team – John Poston/Susan Amacher - John Poston said there was nothing to report.

Personnel – John Terwilliger/Susan Amacher – The Mayor said there was nothing to report.

City Attorney – Gammello, Qualley, Pearson & Mallak – Steve Qualley said he had communication from Charter regarding the franchise fee ordinance renewal and the price charged for the process. Charter was under the inclination that they could still make changes to the ordinance; he will follow up with Charter. For a FYI - he and Teri had discussion about previous deferred assessments on road improvements that are approaching 30 years.

City Engineer – Widseth Smith Nolting – Dave Reese – John Poston asked when the road projects could start. Dave said that after the road restrictions are lifted; he thought around June 1st.

OLD BUSINESS – There was no old business.

NEW BUSINESS – There was no new business.

ANNOUNCEMENTS/PUBLIC FORUM

- Reminder: Board of Review Thursday, April 10, 2014 at Noon at city hall.
- Annual Easter Egg - Saturday, April 19th at 1:00 p.m. at Fritz Loven Park.

MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 32309 THROUGH 32357 – TOTAL \$35,766.69). JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF MARCH 24, 2014 AT 7:32 PM. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald
Lake Shore City Clerk