

**MINUTES**  
**Regular Meeting of Lake Shore City Council**  
**Monday, September 23, 2013**  
**7:00 PM Lake Shore City Hall**

Mayor John Terwilliger called the September 23, 2013 Regular City Council meeting to order at 7:00 p.m. The pledge of allegiance was recited.

**Roll Call:** Mayor John Terwilliger. Council Members present: Susan Amacher, John Poston, Krista Knudsen and Doug Miller. City Attorney Steve Qualley; City Engineer Dave Reese; City Administrator/Planning and Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom; Public Works Jim Thomes and City Clerk Patti McDonald were present. There were 4 people in the audience.

**APPROVAL OF MINUTES**

MOTION BY JOHN POSTON TO APPROVE THE AUGUST 26, 2013 SPECIAL BUDGET MEETING MINUTES AS PRESENTED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY JOHN POSTON TO APPROVE THE AUGUST 26, 2013 REGULAR CITY COUNCIL MINUTES AS PRESENTED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**REPORTS**

**Police/Fire Report** – Chief Steve Sundstrom

Incident Report – From August 26, 2013 to September 22, 2013 there were 112 incidents in the City. There were 52 traffic-related incidents and 60 were miscellaneous department activity. Susan asked for clarification of the DWI test refusal.

Doug Miller thanked the police department, first responders and the community for the quick response to help save his wife's life a week ago.

**Mayor's Report**– John Terwilliger said that annually the MN Land Trust sends representatives to look over the park. One of the people asked how the city goes about making sure people don't do what they aren't supposed to do to land in the land trust; just then the police drove through the park. The police patrol the park and the neighboring properties also watch over the park. The Chief said that there have been some ATV complaints; however, they cannot get back to the trails. He will put an article in the Fall newsletter stating that ATV's aren't allowed on the park trails.

The Mayor said that people have commented on the clothing recycle bin that is at Zorbaz. Some think it's an eyesore and attracts unwanted refuse. Steve Sundstrom said that he has used the boxes for donations in the past. Teri read one of the concerns from a resident that stated: they are not a 501c3 organization and are taking away from the local charities. John Poston said he watched a news article and the clothes are sorted, cleaned and sent to other countries to sell. Action may be taken if it becomes a problem.

**Clerk/Treasurer's Report** – Patti McDonald

Financials - MOTION BY DOUG MILLER TO APPROVE THE FINANCIALS AS SUBMITTED. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Quote for New Sewer Billing Software – The current sewer software is outdated and the annual maintenance fee is \$850.00. The new software and annual support/maintenance fee is \$875.00; this includes the annual maintenance fee of \$325.00. There is a one-time set up fee for \$45.00 so customers

can pay their bill online with their credit card. The cost of the software can come from the clerks computer capital outlay account.

MOTION BY JOHN POSTON TO APPROVE THE PURCHASE OF NEW SEWER SOFTWARE AT A TOTAL COST OF \$915.00. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**City Administrator/Planning & Zoning Administrator** – Teri Hastings

Resignation of Larry Anderson – Larry Anderson requested to resign from his position as an alternate on the Planning and Zoning Commission and from the Park and Recreation Committee.

MOTION BY SUSAN AMACHER TO ACCEPT THE RESIGNATION OF LARRY ANDERSON AS AN ALTERNATE FROM THE PLANNING AND ZONING COMMISSION AND FROM THE PARK AND RECREATION COMMITTEE. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

EDC Activity Report – The August EDC activity report was included for review. Doug asked what business is coming to Lake Shore. Teri said that it is a welding and metal fabrication business (they will also do graphic design and publication) coming before the planning commission in October.

August Permit Summary – Teri included the August permit summary for review.

**Wastewater/Road Committee** – John Poston said the committee didn't meet in the month of September.

The road improvement to pave 72<sup>nd</sup> Street will be scheduled next Spring. There is a portion that needs attention this Fall that would add rip-rap where the road goes over the culverts. There are two bids for the rip-rap: one from Tri-City Paving for \$7,550.00 and one from George Vogus for \$7,000.00. The cost would be shared with Loon Lake Township.

MOTION BY SUSAN AMACHER TO APPROVE THE RIP-RAP BID FROM GEORGE VOGUS FOR \$7,000.00. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**Park and Recreation Committee** – Krista Knudsen said the committee didn't meet in the month of September.

Resignation of Larry Anderson – Acted on earlier.

**Environmental Committee** – Doug Miller – John Terwilliger said he attended the Environmental committee meeting and they discussed the TSI proposal. Teri said that this provides a snap in time as to the condition of the lake. She said that GCOLA recently voted to proceed with a portion of the proposal and pay for Gull – Grandview to Rocky Point, half of Bass, Nisswa and Roy lakes. Lake Shore would pay for Margaret, Upper Gull, Spider and half of Bass.

The Mayor said there was a presentation for mosquito spraying along the city streets. This will be discussed more at an upcoming committee meeting.

TSI Proposal – The Environmental Committee met and discussed the TSI Mapping (Trophic Status Index) for the Gull Chain of Lakes proposal from A.W. Research; they are recommending proceeding to pay for the smaller lakes within the city limits (Margaret, Upper Gull, Spider and half of Bass). This project would be in conjunction with GCOLA.

MOTION BY DOUG MILLER TO APPROVE THE TSI MAPPING PROPOSAL TO INCLUDE MARGARET, UPPER GULL, SPIDER AND HALF OF BASS LAKES. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

July Minutes – The July minutes were included for review.

**Trail 77 Team** – John Poston/Susan Amacher – John Poston asked for action to adopt the resolution to authorize the submission of the Legacy Grant.

Resolution Authorizing Legacy Grant Submission – The Trail 77 Team recommends that the Lake Shore City Council adopt Resolution 2013-09-01 to authorize moving forward with the Legacy Grant application.

MOTION BY SUSAN AMACHER TO ADOPT RESOLUTION 2013-09-01 TO AUTHORIZE THE TRAIL 77 TEAM TO MOVE FORWARD WITH APPLICATION OF THE LEGACY GRANT. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

August 5, 2013 Minutes – The minutes were included for review.

**Personnel** – John Terwilliger/Susan Amacher

Annual Reviews – Teri Hastings and Patti McDonald – John Terwilliger reported that the personnel committee met with Teri Hastings and Patti McDonald for their annual review with nothing bad to report about either of them. Susan said that Teri is at the top of her pay scale and vacation pay; she thanked Teri.

MOTION BY JOHN TERWILLIGER TO APPROVE PATTI MCDONALD’S REVIEW AND GRANT HER AN ADDITIONAL 12 HOURS OF VACATION AS SHE IS AT THE TOP OF HER STEP PAY SCALE. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**City Attorney** – Gammello, Qualley, Pearson & Mallak – Steve Qualley had nothing to report.

**City Engineer** – Widseth Smith Nolting – Dave Reese had nothing to report.

**OLD BUSINESS** – There was no old business.

**NEW BUSINESS** - There was no new business.

**ANNOUNCEMENTS/PUBLIC FORUM** – John Terwilliger and Susan Amacher went to the Nisswa council meeting and said if other council members get a chance they should go another city’s council meeting.

Earl North (8679 Nottingham Road) asked the council to make an improvement to Nottingham from the asphalt down to his house. He feels it’s poorly maintained and when speaking with Rardin Excavating, he and Mr. Rardin don’t agree on the condition of the road. John Poston and Jim Thomes will look at the road.

Earl also asked if anyone is following up with the DNR on expanding how many deer can be taken in Lake Shore. The Mayor said the DNR was reluctant because Zone 242 outside of Lake Shore doesn’t need thinning. Jim Thomes has been checking into other municipalities that have special bow hunting. They are run by either the police department or the public works department. Jim said the city could work with a local gas station or bait store for registration purposes. John Poston referred to what the DNR representative talked about by possibly expanding the use of firearms, etc; not offering the city to create their own special hunt. Earl said that candidly if the people would stop feeding the deer the deer would go back to where they can find the food naturally. Jim will follow up and find out what the city can do for a special hunt here.

MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 31857 THROUGH 31927 - TOTAL \$69,995.89). JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 23, 2013 AT 7:39 PM. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald  
Lake Shore City Clerk