

MINUTES
Regular Meeting of Lake Shore City Council
Monday, June 24, 2013
7:00 PM Lake Shore City Hall

Mayor John Terwilliger called the June 24, 2013 Regular City Council meeting to order at 7:00 p.m. The pledge of allegiance was recited.

Roll Call: Mayor John Terwilliger. Council Members present: Susan Amacher, John Poston, Krista Knudsen and Doug Miller. City Attorney Steve Qualley; City Engineer Dave Reese; City Administrator/Planning and Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom; Public Works Jim Thomes and City Clerk Patti McDonald were present. There were 6 people in the audience.

APPROVAL OF MINUTES

MOTION BY JOHN POSTON TO APPROVE THE MAY 20, 2013 REGULAR CITY COUNCIL MINUTES AS PRESENTED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

REPORTS

Police/Fire Report – Chief Steve Sundstrom

Purchase of Security System for City Hall – Steve asked two companies to quote adding key fob entry to our four exterior doors and two interior doors and three security cameras to be placed inside city hall. Teri said there is money set aside in government buildings in the capital account; there is additional money in the budget that could be used. Susan said that she hates to think its necessary, but it is a security issue. After some discussion the council agreed to approve the quote from People’s Security.

MOTION BY JOHN POSTON TO APPROVE THE QUOTE FROM PEOPLE’S SECURITY IN THE AMOUNT OF \$8,209.17. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Resolution for Toward Zero Death 2013-2014 – Toward Zero Deaths runs from October 1, 2013 to September 30, 2014.

MOTION BY SUSAN AMACHER TO ADOPT RESOLUTION 2013-06-01 TO APPROVE THE LAKE SHORE POLICE DEPARTMENT TO PARTICIPATE IN THE TOWARD ZERO DEATHS FROM OCTOBER 1, 2013 TO SEPTEMBER 30, 2014. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Incident Report – From May 20, 2013 to June 23, 2013 there were 215 incidents in the City. There were 143 traffic-related incidents and 72 were miscellaneous department activity.

Mayor’s Report– John Terwilliger said the hill at Fritz Loven Park is washed out and he will go there with his tractor to fix it.

Clerk/Treasurer’s Report – Patti McDonald

Financials - MOTION BY DOUG MILLER TO APPROVE THE FINANCIALS AS SUBMITTED. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Administrator/Planning & Zoning Administrator – Teri Hastings

Waiver of Tort Liability – Our insurance carrier is requesting that the City Council act annually on whether or not it would like to waive tort liability limits.

MOTION BY DOUG MILLER TO NOT WAIVE THE STATUTORY TORT LIABILITY COVERAGE LIMIT AND SUBMIT THE PROPER WAIVER FORM TO WEIZENEGGER/ENGEL INSURANCE TO FORWARD TO LMCIT. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Local Board of Review – The city received a letter from Mark Peterson, Cass County Assessor regarding the Board of Review. The city can opt out of holding the Board of Review and the county will provide an alternative review option for the Lake Shore property owners. If the city decides to continue with the Board of Review we do need to have at a minimum of one member of the council certified. Susan Amacher is certified until 2014. John Terwilliger, John Poston and Krista Knudsen are signed up for the Board of Review training on Monday, July 22nd.

MOTION BY JOHN POSTON TO CONTINUE TO KEEP THE BOARD OF REVIEW LOCAL AT CITY HALL. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Light Replacement Quotes – The city asked two electricians to provide quotes to replace the lights in the clerk's office and the council chambers. The quotes haven't been received as of this council meeting.

EDA Activity Report – The Cass County EDA activity report was included for review.

April and May Minutes and Permit Summary – Teri included the April and May minutes and the May permit summary for review.

Wastewater/Road Committee – John Poston

72nd Street – John Poston said this project has been before the council before. The road is half owned by Lake Shore and Loon Lake Township and the Lake Shore residents signed a petition to have the road improved. With some recent discussion the residents on the Loon Lake Township side would also like to see the road black topped. John said the project is estimated at \$65,000 to \$70,000 with Lake Shore's portion being 65% of the project cost (Lake Shore residents 65% and Loon Lake residents 35%). Each entity will assess the project to their residents per their own ordinance; with the City paying 40% of the project and the residents paying 60% (of the 65% total cost). Teri said that the petition from last year is satisfactory to move forward. WSN will provide the feasibility at a cost of approximately \$2,800.00. Steve Qualley explained the assessment process to the council as John Poston doesn't want the feasibility report to be duplicated by both Lake Shore and Loon Lake Township. Steve will draft joint powers agreement to continue with the project. The resolution doesn't commit the city to the project.

MOTION BY DOUG MILLER TO ADOPT RESOLUTION 2013-06-02 DECLARING ADEQUACY OF PETITION AND ORDERING THE PREPARATION OF REPORT REQUESTING THE IMPROVEMENT OF 72ND STREET. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Class V Quotes – Four quotes were received for Class V for Agate Lake Road ranging from \$27,000 to \$47,255. Susan asked why there is such a discrepancy in price. Jim thought it was due to how much product each contractor has on hand.

MOTION BY DOUG MILLER TO AWARD THE AGATE LAKE ROAD PROJECT TO SCHRUPP EXCAVATING FOR \$27,000.00. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Kraemer Lane – Jim Thomes said that the Village Condo residents want to close off the entrance on County 77 and enter behind the condos. Jim said they should insulate the sewer line for freeze up problems. The road committee recommends approval of the project.

MOTION BY JOHN POSTON TO ALLOW THE RESIDENTS OF VILLAGE CONDOS THE APPROVAL TO CLOSE THE ENTRANCE FROM COUNTY 77 AND CREATE AN ENTRANCE BEHIND THE VILLAGE CONDOS AND MAKE SURE THAT THE CITY SEWER LINE IS INSULATED FOR FUTURE FREEZE UP PREVENTION. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Mowing Drainfields – Jim reported that Terry Stumvoll has requested to quit mowing the drainfields; Terry recommended Dave Sprau as his replacement. Ed Peck has asked to mow the drainfields for the hay. Sprau offered to pay \$100 to mow. Ed Peck allows city residents to dump their grass clippings in his compost for free; he has hauled sand to the park and done numerous favors at no charge.

MOTION BY JOHN POSTON TO AWARD THE MOWING AND BALING OF THE DRAINFIELDS TO ED PECK. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Bishop's Landing – Bishop's landing has been a no commercial access and the committee discussed putting weight restriction signs at the access. They feel that the dock installers that use the access are not abusing the access and the installers should be able to continue to use it for that purpose. The landscape companies will not be able to unload the boulders onto barges on that access. The Lundeen's talked to John Poston when he was at the landing prior to the meeting as they have a problem with the water runoff in proximity to their sewer. The amount of rain that we have received last week was not a usual rainfall. The city engineer, Jim Thomes and John Poston went down before the council meeting to look at the problem. The road committee will discuss resolution at their next meeting.

Susan asked if it will be a problem by not putting a weight restriction on the access. John Poston said that there hasn't been a large problem with landscapers using the access for unloading boulders. The dock people need the access point for this side of the lake and docks are relatively light in weight.

April and May Minutes – The April and May minutes were included for review.

Park and Recreation Committee – Krista Knudsen said the Park and Recreation committee met at the park and put together a list of different maintenance issues that need to be addressed. They will be discussed to see what Jim can accomplish and what can be done by either Sentence to Serve or Teen Challenge volunteers. Krista said that the plaque dedication for Vicki LaMere will be set up as soon as the plaque is done.

Environmental Committee – Doug Miller said the committee didn't meet in June.

Trail 77 Team – John Poston/Susan Amacher – John Poston said that the team hasn't met. There was word that the city didn't receive the Federal grant they applied for and are still waiting for the State grant to be awarded.

Personnel – John Terwilliger/Susan Amacher

Annual Review – Steve Sundstrom – Mayor John Terwilliger, Council Member Susan Amacher and City Administrator Teri Hastings met with Steve Sundstrom for his annual review with a positive outcome.

MOTION BY DOUG MILLER TO APPROVE A STEP INCREASE FOR STEVE SUNDSTROM. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Attorney – Gammello, Qualley, Pearson & Mallak – Steve Qualley had nothing more to report.

City Engineer – Widseth Smith Nolting – Dave Reese had nothing more to report.

OLD BUSINESS – There was no old business.

NEW BUSINESS – There was no new business.

ANNOUNCEMENTS/PUBLIC FORUM – There were no announcements.

MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 31582 THROUGH 31653 - TOTAL \$31,643.10). KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF JUNE 24, 2013 AT 7:43 PM. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald
Lake Shore City Clerk