

MINUTES
Regular Meeting of Lake Shore City Council
Monday, May 20, 2013
7:00 PM Lake Shore City Hall

Mayor John Terwilliger called the May 20, 2013 Regular City Council meeting to order at 7:00 p.m. The pledge of allegiance was recited.

Roll Call: Mayor John Terwilliger. Council Members present: Susan Amacher, John Poston, Krista Knudsen and Doug Miller. City Attorney Steve Qualley; City Engineer Mark Hallan; City Administrator/Planning and Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom; Public Works Jim Thomes and City Clerk Patti McDonald were present. There were 11 people in the audience.

APPROVAL OF MINUTES

MOTION BY JOHN POSTON TO APPROVE THE APRIL 22, 2013 REGULAR CITY COUNCIL MINUTES AS PRESENTED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

REPORTS

Police/Fire Report – Chief Steve Sundstrom

Resolution for Employment Background Checks – Presented Resolution 05-01-13 amending the City of Lake Shore personnel policy as it relates to background checks for new employees for the City. It is necessary to conduct background checks of potential employees of the City and establish regulations that will allow law enforcement access to Minnesota's Computerized Criminal History information for specified non-criminal purposes of employment background checks.

MOTION BY SUSAN AMACHER TO ADOPT RESOLUTION 05-01-13 AS PRESENTED. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Ordinance for Background Checks on Liquor Licenses – Presented Ordinance # 2013-01 an ordinance amending city code as it relates to background checks for liquor license applicants for the City of Lake Shore.

MOTION BY JOHN POSTON TO ADOPT ORDINANCE # 2013-01 AN ORDINANCE AMENDING CITY CODE AS IT RELATES TO BACKGROUND CHECKS FOR LIQUOR LICENSE APPLICANTS FOR THE CITY OF LAKE SHORE. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY JOHN POSTON TO PUBLISH AN ORDINANCE SUMMARY FOR ORDINANCE # 2013-01. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Service Agreement w/Zorbaz – The City Council reviewed a signed agreement between the City of Lake Shore and Zorbaz for the police department to provide law enforcement services at Zorbaz on Gull on Friday/Saturday and Saturday/Sunday between the hours of 12:00 a.m. and 3:00 a.m. with Zorbaz paying the City for the officer. Additional dates and times can be added at the request of Zorbaz.

MOTION BY DOUG MILLER TO ACCEPT THE SIGNED AGREEMENT AS PRESENTED BETWEEN THE CITY OF LAKE SHORE AND ZORBAZ. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Service Agreement w/GCOLA – The City Council reviewed a signed agreement between the City of Lake Shore and the Gull Chain of Lakes Association (GCOLA) for the 2013season. The police department will provide law enforcement services at the DNR public access as agreed to in the document signed by both entities.

MOTION BY JOHN POSTON TO ACCEPT THE SIGNED AGREEMENT AS PRESENTED BETWEEN THE CITY OF LAKE SHORE AND GULL CHAIN OF LAKES ASSOCIATION. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Incident Report – From April 22, 2013 to May 19, 2013 there were 161 incidents in the City. There were 116 traffic-related incidents and 45 were miscellaneous department activity.

Mayor's Report– John Terwilliger read letters from Region V stating they are seeking an individual to fill a vacated position and Allina Health is expanding their ambulance service to this area.

Clerk/Treasurer's Report – Patti McDonald

Financials - MOTION BY DOUG MILLER TO APPROVE THE FINANCIALS AS SUBMITTED. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Administrator/Planning & Zoning Administrator – Teri Hastings

Zoning Inspector Contract – The personnel committee interviewed two people for the position and agreed to hire Roger Smeby. Roger accepted the position upon approval of the council.

MOTION BY JOHN POSTON TO APPROVE THE ZONING INSPECTOR CONTRACT AS PRESENTED AND HIRE ROGER SMEBY. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

EDA Activity Report – The Cass County EDC activity report was included for review.

April Permit Summary – Teri included the April permit summary for review. Teri said that the Planning Commission didn't formally meet in the month of May; although they did have an informational meeting with Jason Kuhl from Brock White demonstrating pervious material. The Planning Commission will consider giving an allowance or a credit for the use of pervious material. Susan thanked Teri for arranging the demonstration for the Planning Commission.

Wastewater/Road Committee – John Poston said the committee didn't meet last month and the May meeting is tomorrow night. The Mayor, John Poston and Jim Thomes met with Nisswa public works to discuss the condition of Bass Lake Road. The road is half owned by Nisswa and Lake Shore. The group agreed that both cities would share the cost to add material to the gravel portion of Bass Lake Road; shape it so it drains better than it currently does and add calcium chloride, which is a binder that will help the road keep its shape longer and keep the dust down. They also agreed to continue with the agreement that Nisswa will take care of snow removal and Lake Shore will grade the road as needed.

Residents of Bass Lake Road had comments for the city council. Mary Linke asked if the road could ever be paved. Linda Harrier would like to know the process to get the road paved. The City of Nisswa owns the gravel portion of Bass Lake Road; they would have to approach Nisswa as the first step. John Poston said that Lake Shore's intentions right now is to continue with what was just described and continue on a regular basis to keep the road in good shape. He suggested to wait and see what it looks like and how it wears before considering moving forward with paving. Dave Anderson asked if there is any risk using calcium chloride to the lake. Jim Thomes didn't believe so as Cass County uses it on 72nd Street which has Stoney Brook flowing under a portion of the road. Dave was appreciative to the fast response to the condition of the road this spring.

Park and Recreation Committee – Krista Knudsen said the committee didn't meet for the May meeting due to the weather.

Appointment to Committee – Terry Frovic submitted an application for a position on the Park and Recreation Committee.

MOTION BY JOHN POSTON TO APPOINT TERRY FROVIC TO THE PARK AND RECREATION COMMITTEE. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

April Minutes – The April minutes were included for review.

Environmental Committee – Doug Miller said the committee met last week and went over the minutes from the last meeting as a review for the new members to the committee.

Appointment to Committee – Kevin Egan submitted an application for a position on the Environmental Committee.

MOTION BY JOHN POSTON TO APPOINT KEVIN EGAN TO THE ENVIRONMENTAL COMMITTEE. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

March Minutes – The March minutes were included for review.

Trail 77 Team – John Poston/Susan Amacher – John Poston said the team is on hold waiting for the grant approvals. Dave Enbloom, Cass County Engineer, was at a recent meeting to let the team know of the counties desire to redo CSAH 77 through the City of Lake Shore. CSAH 77 is on the Cass County five year plan and they will start with the survey work in the not too distant future with the construction to be done around 2015. The county is in the process of developing request for proposals to hire a design firm to assist with planning and design of a new road. Enbloom emphasized at their meeting that all options will be considered at the outset of the project.

Personnel – John Terwilliger/Susan Amacher

Pay Increase for Part-Time Police Officers – Susan Amacher referred to Steve Sundstrom and he said that the part-time officer's haven't had a raise for quite a few years. They currently make \$14.00 and he is suggesting raising it to \$15.00. It wouldn't increase the budget.

MOTION BY SUSAN AMACHER TO RAISE THE PART-TIME OFFICER WAGE FROM \$14.00 TO \$15.00. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Attorney – Gammello, Qualley, Pearson & Mallak – Steve Qualley had nothing to report.

City Engineer – Widseth Smith Nolting – Dave Hallan asked Jim Thomes how far he was with the new Omni System. Jim said it is ordered.

OLD BUSINESS – There was no old business.

NEW BUSINESS – There was no new business.

ANNOUNCEMENTS/PUBLIC FORUM – Jim Thomes thanked the Northern Stars 4-H for raking the cemetery. Turf Care for donating their services to city hall. Russ Hegstrom for donating his time and equipment at the park and he is taking out the stump out front.

MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 31517 THROUGH 31581 - TOTAL \$55,887.72). JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF MAY 20, 2013 AT 7:30 PM. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald
Lake Shore City Clerk