

MINUTES
Regular Meeting of Lake Shore City Council
Monday, April 23, 2012
7:00 PM Lake Shore City Hall

Mayor John Terwilliger called the April 23, 2012 Regular City Council meeting to order at 7:00 p.m. The pledge of allegiance was recited.

Roll Call: Mayor John Terwilliger. Council Members present: John Bukovich, Doug Miller and John Poston; City Attorney Steve Qualley; City Engineer Dave Reese; Police Officer Mike Heldt; City Administrator/Planning and Zoning Administrator Teri Hastings and Public Works Jim Thomes. Absent were Susan Amacher, City Clerk Patti McDonald and Police Chief Steve Sundstrom. There were 3 people in the audience.

PRESENTATION & ADOPTION OF 2011 AUDIT – Judy Moravec from Mathias C. Justin CPA’s presented the 2011 City Audit report and her findings show the City is in good financial standing.

MOTION BY DOUG MILLER TO ACCEPT THE INDEPENDENT AUDITORS REPORT DATED DECEMBER 31, 2011 AS PRESENTED. JOHN BUKOVICH SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

APPROVAL OF MINUTES

MOTION BY JOHN BUKOVICH TO APPROVE THE MARCH 26, 2012 REGULAR CITY COUNCIL MINUTES AS PRESENTED. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER THE BOARD OF REVIEW ON APRIL 12, 2012 MINUTES AS PRESENTED. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

REPORTS

Police Report – Mike Heldt

Incident Report - From March 26, 2012 to April 22, 2012 there were 98 incidents in the City. There were 74 traffic-related incidents and 24 were miscellaneous department activity.

Request to Purchase Weather Warning Siren and Radar Speed Sign. – Steve received an email from Frontline Plus regarding the costs for installing another weather warning siren on the south end of Co Rd 77 near the area of Gull Lake Motel. The siren is a demo model and upgrade from our current models. It was discounted \$2,990.00 and comes with the same warranty as a new siren. The total siren and install costs are \$ 16, 635.09. This is the same company that installed the current sirens in Lake Shore.

Having the 3 sirens in place along the Co Rd 77 Corridor would cover the most populated areas of Lake Shore and would be heard throughout most of Lake Shore. Other future sirens would be installed in the area of Co Rd 78 & 29 intersection and Upper Gull Lake area. Lake Shore will continue to participate with Cass County in all grant applications for additional sirens.

Steve also received a quote from RU2 Systems for the radar speed sign. This company was recommended by Cass County Highway Engineer David Emblom. The quote for a radar speed sign is \$4,380.81. It will be placed on the south end of Lake Shore where the 35 mph zone starts. There is an electrical box approximately 50 feet from where the sign would be placed. The quote does not include electrician costs. Cass County will cover the costs for installation and will be responsible for erecting the sign.

We have approximately \$8,000 in capital outlay from the Public Safety Fund that could be used toward these purchases. The negative balance would be repaid as fine monies are collected by the city. The mayor questioned the cost of the pole and brackets and felt it was a little high in price.

MOTION BY DOUG MILLER TO APPROVE THE PURCHASE OF THE WARNING SIREN AND A RADAR SPEED SIGN. THE FUNDS WILL COME FROM THE PUBLIC SAFETY FUND FOR POLICE PURCHASES. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

The Easter Egg hunt went well; there were approximately 300 kids. There were about 5400 eggs filled with candy and coins. Several local businesses made monetary donations to cover the cost of the hunt.

It was reported that the "Take it to the Box" is installed in the entry of city hall and is open during business hours. All unwanted, unused or expired prescriptions or over the counter drugs may be dropped off.

The new squad for the chief has arrived and should be on the road in about a month. Squad Pro, owned by Tim Holmes will be outfitting the squad.

Mayor's Report– John Terwilliger - The mayor presented the certificate of commendation from the MPCA regarding the Wastewater Treatment Plant/ The council thanked Jim for a job well done.

Clerk/Treasurer's Report – Patti McDonald was absent.

MOTION BY JOHN POSTON TO APPROVE THE FINANCIALS AS PRESENTED. JOHN BUKOVICH SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Administrator/Planning & Zoning Administrator – Teri Hastings

Resignation and Alternate Application for Planning Commission – Ron Muehlbauer submitted his resignation as an alternate. In addition, John Ingleman submitted an application with an interest of being an alternate member of the Board of Adjustment/Planning and Zoning Commission.

MOTION BY DOUG MILLER TO ACCEPT THE RESIGNATION OF RON MUEHLBAUER AND TO APPOINT JOHN INGLEMAN TO THE LAKE SHORE BOARD OF ADJUSTMENT/PLANNING AND ZONING COMMISSION. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Change Date of May Council Meeting – The regular May City Council meeting falls on Memorial Day; therefore, the meeting will need to be rescheduled.

MOTION BY JOHN BUKOVICH TO RESCHEDULE THE MAY COUNCIL MEETING TO MONDAY, MAY 21, 2012 AS THE REGULAR MEETING DATE FALLS ON A HOLIDAY. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

March EDC Activity Report and Newsletter – The Cass County EDC activity report and newsletter were included for review.

March Minutes and Permit Summary – The March minutes and permit summary were included for review.

Teri reported that the city received a dividend of \$2151.00 from the League of Minnesota Cities-Workers Compensation Insurance.

Wastewater/Road Committee – John Bukovich

Award 2012 Road Bids – A letter from WSN states that: Pursuant to authority of the City Council and after proper legal advertisement, bids for the 2012 Lake Shore Street Improvements project were obtained at 2:00 p.m. in the Lake Shore city Hall on April 16, 2012. There were three bids received, one from Tri-City Paving for \$200,587.90, one from Anderson Brothers Construction for \$194,072.01 and one from Knife River Materials for \$242,328.20. WSN recommends that the contract be awarded to Anderson Brothers Construction, the lowest responsible bidder, on the basis of the unit prices on the bid proposal. The Wastewater/Road Committee met April 20th and recommends awarding the bid to Anderson Brothers Construction.

MOTION BY JOHN TERWILLIGER TO AWARD THE BID FOR THE 2012 LAKE SHORE STREET IMPROVEMENTS TO ANDERSON BROTHERS CONSTRUCTION AT A PRICE OF \$225,343.20. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Crack Sealing for 2012 – Jim Thomes stated he has spoken with John Rardin regarding crack sealing and is recommending moving forward with Rardin doing the work for time and materials.

MOTION BY JOHN POSTON TO HAVE RARDIN CRACK SEAL THE ROADS IN LAKE SHORE AT TIME AND MATERIALS. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

March Minutes – The March minutes were included for review.

Park and Recreation Committee – John Poston reported that they did not meet in April. The next meeting will be at the park.

Environmental Committee – Doug Miller said the committee didn't meet in the month of April. They did have the workshop at the Community Center.

Personnel – John Terwilliger/Susan Amacher – John said there was no personnel business for the month.

City Attorney – Gammello & Qualley – Steve Qualley reported that there was an email from Len Schweich regarding the Kirklin matter.

City Engineer – Widseth Smith Nolting – Dave Reese had nothing to report.

OLD BUSINESS – The mayor questioned work on the gravel roads. Jim said they have a budget to do work on the gravel roads.

NEW BUSINESS – There was no new business.

ANNOUNCEMENTS/PUBLIC FORUM – There were no announcement or public forum.

MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 30470 THROUGH 30543 - TOTAL \$74,567.77). JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF APRIL 23, 2012 AT 7:31 PM. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Teri Hastings
Lake Shore City Administrator