

MINUTES
Regular Meeting of Lake Shore City Council
Monday, February 27, 2012
7:00 PM Lake Shore City Hall

Mayor John Terwilliger called the February 27, 2012 Regular City Council meeting to order at 7:00 p.m. The pledge of allegiance was recited.

Roll Call: Mayor John Terwilliger. Council Members present: John Bukovich, Susan Amacher, Doug Miller and John Poston. City Attorney Steve Qualley; City Engineer Dave Reese; Police Chief Steve Sundstrom; City Administrator/Planning and Zoning Administrator Teri Hastings; Public Works Jim Thomes and City Clerk Patti McDonald were present. There were 2 people in the audience including Cass County Commissioner Neal Gaalswyk.

APPROVAL OF MINUTES

MOTION BY JOHN BUKOVICH TO APPROVE THE JANUARY 23, 2012 REGULAR CITY COUNCIL MINUTES AS PRESENTED. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

REPORTS

Police/Fire Report – Chief Steve Sundstrom

Take It To The Box – The Take It To The Box program requires a joint powers agreement between the City and Cass County. The program will allow people to drop off old or unused prescriptions.

MOTION BY JOHN BUKOVICH TO ACCEPT THE JOINT POWERS AGREEMENT BETWEEN THE CITY AND CASS COUNTY. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Incident Report – From January 23, 2012 to February 26, 2012 there were 112 incidents in the City. There were 71 traffic-related incidents and 41 were miscellaneous department activity. Steve said that a Taser needed to be replaced. He will also start ordering equipment to set up the new squad.

Mayor's Report– John Terwilliger said that with the redistricting the city will be in Senate district 9, Legislative district 9A and Congressional district 8. The City will be in district 1 for Cass County Commissioner.

Clerk/Treasurer's Report – Patti McDonald

MOTION BY DOUG MILLER TO APPROVE THE FINANCIALS AS SUBMITTED. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Administrator/Planning & Zoning Administrator – Teri Hastings

Board of Review Date – The City has received notification from the County Assessor's Office that this year's Board of Review will be held Thursday, April 12th at 12:00 p.m. City Hall; a quorum must be present.

Fire Contract 2012 – Teri attended the 2012 Fire Contract meeting on Tuesday, February 7th. Lake Shores' total contract amount for 2012 is \$55,710.75. Lake Shore's share is 31.68% of the total cost of the Nisswa Fire Department Budget; that figure is based on the land and building values of each entity being served by the Nisswa Fire Department.

MOTION BY JOHN POSTON TO APPROVE THE 2012 FIRE CONTRACT AS PRESENTED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Nisswa PTO Donation – Nisswa Elementary PTO is requesting a donation for the 7th Bloom Fool's Auction Benefit for Nisswa School to provide educational programs at the school.

MOTION BY JOHN BUKOVICH TO DONATE \$150.00 TO THE NISSWA PTO TO SUPPORT EDUCATIONAL PROGRAMS AT NISSWA ELEMENTARY SCHOOL EXTENDING THE OFFER TO PEQUOT LAKES AND PILLAGER SCHOOL DISTRICTS IF REQUESTED. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Cass County All-Hazards Mitigation Plan Update – In 2007 the city participated in the creation of the Cass County All Hazards Mitigation Plan. Cass County is in the process of updating the plan and is looking for the city's support on updating the plan.

MOTION BY JOHN BUKOVICH TO SUPPORT UPDATING THE PROCESS FOR CASS COUNTY ALL HAZARD MITIGATION PLAN. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Resolution Authorizing Sale of Pull Tabs at Bar Harbor – Brainerd Sports Boosters Club requested the Lake Shore City Council to adopt a resolution to allow pull-tabs on their behalf at Bar Harbor.

MOTION BY JOHN BUKOVICH TO ADOPT RESOLUTION 2012-02-01 TO ALLOW BRAINERD SPORTS BOOSTERS CLUB TO SELL PULL-TABS AT BAR HARBOR. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

EDA Activity Report – The January 30th News Flash and the Cass EDA Activity report were included for review.

January Permit Summary – The January permit summary was included for review.

Wastewater/Road Committee – John Bukovich – Jim Thomes said the Wastewater/Road Committee met in February and recommend that the council to approve the plans and specs for the 2012 proposed street improvements to Lost Lake Road.

Authorize Plans and Specs for Lost Lake Road – Dave explained the letter of proposal as requested for the preparation of bidding documents and construction phase services for Lost Lake Road project anticipated in 2012 for roadway surface rehabilitation. It would include the design and bidding phase at \$9,400.00 and construction observation and construction assistance at \$9,700.00.

MOTION BY DOUG MILLER TO AUTHORIZE PLANS AND SPECS FOR LOST LAKE ROAD; THE DESIGN AND BIDDING IS \$9,400.00 AND CONSTRUCTION OBSERVATION AND CONTRACTING ASSISTANCE IS \$9,700.00. JOHN BUKOVICH SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

January Minutes – The January minutes were included for review. Jim said that the meeting was changed to March 19th at 7:00 p.m.

Park and Recreation Committee – John Poston said the committee met in January and February. He said the main focus will be maintenance in the park. The committee is struggling with committee members and the appointment of a committee chair. The Mayor commented that the Easter Egg Hunt will be soon. The Chief said there are approximately 4,500 eggs this year.

January Minutes – The January minutes were included for review.

Environmental Committee – Doug Miller said the committee didn't meet in February.

Request Funding for Interactive Workshop Linking Land Use with Clean Water – The Lake Margaret Stakeholders are requesting funds to sponsor a workshop entitled ‘An Interactive Workshop, Linking Land Use and Clean Water’. It is a workshop geared for officials such as city council, township boards, planning commissions etc. The workshop will emphasize understanding a watershed and how planning, policies and practices are all connected. The event is tentatively scheduled for April 10th at the Nisswa Community Center from 5:30 – 9:00 p.m. Eleanor Burkett from the University of Minnesota Extension office will conduct the workshop. There are no more than 40 participants anticipated. Cass County Soil Water Conservation district will co-sponsor the event. Costs include: presenter, Eleanor Burkett, rental of community center and a light dinner for attendees. The Stakeholders are requesting and expenditure up to \$700.00 for the workshop. This workshop fits into the implementation portion of the Lake Margaret TMDL study as an education component.

MOTION BY DOUG MILLER TO APPROVE UP TO \$700.00 TO SPONSOR THE INTERACTIVE WORKSHOP LINKING LAND USE WITH CLEAN WATER. JOHN POSTON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Personnel – John Terwilliger/Susan Amacher – No personnel business for the month.

City Attorney – Gammello & Qualley – Steve Qualley – Steve reported that that the Gustufson cartway appeal was settled and is complete. Still waiting for a response on the Kirklin matter.

City Engineer – Widseth Smith Nolting – Dave Reese had nothing to report.

OLD BUSINESS – There was no old business.

NEW BUSINESS – There was no new business.

ANNOUNCEMENTS/PUBLIC FORUM – Cass County Commissioner Neal Gaalswyk said that on March 12th at 11:00 a.m. there will be a working group with the County Commission to discuss the revision of the county planning ordinance.

Neal said that Cass County did approve \$20,000.00 toward the Trail 77 project from the Cass County Conservation Fund 73. The council thanked Neal.

MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 30295 THROUGH 30393 - TOTAL \$112,957.57). SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF FEBRUARY 27, 2012 AT 7:28 PM. SUSAN AMACHER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald
Lake Shore City Clerk